http://www.htmlpublish.com/newTestDocStorage/DocStorage/5c96181d97b241bfad2b4bc1651021fe/Dr._Neelam_Gupta_images/Dr._Neelam_Gupta1x1.jpg

**Lesson Plan**

Name of the Assistant Professor – Mrs. Sunita Rani

Subject - Commerce

Lesson Plan - 18 Weeks (January-April 2018 )

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| **Week** | **Date** | | **Class-B.comII**  **Company Law** |  |
|  |  | |  |  |
|  |  | |  |  |
| 1 | 1-Jan-18 | | Introduction and Administration of companies act |  |
|  |  |  |
|  | 2-Jan-18 | | Company: meaning , definitions and characteristics |  |
|  |  |  |
|  | 3-Jan-18 | | Lifting the corporate veil |  |
|  |  |  |
|  | 4-Jan-18 | | Lifting the corporate veil |  |
|  |  |  |
|  | 5-Jan-18 | | Advantages & disadvantages of Joint Stock Companies |  |
|  |  |  |
|  | 6-Jan-18 | | Oral test |  |
|  |  |  |
|  | 7-Jan-18 | | Sunday |  |
|  |  |  |
| 2 | 8-Jan-18 | | Types of companies : Classification on the basis of incorporation and liability |  |
|  |  |  |
|  | 9-Jan-18 | | Classification on the basis of transferability of shares |  |
|  |  |  |
|  | 10-Jan-18 | | Classification on the basis of ownership |  |
|  |  |  |
|  | 11-Jan-18 | | Classification on the basis of nationality |  |
|  |  |  |
|  | 12-Jan-18 | | Other companies |  |
|  |  |  |
|  | 13-Jan-18 | | Definition & characteristics of private company |  |
|  |  |  |
|  | 14-Jan-18 | | Sunday |  |
|  |  |  |
| 3 | 15-Jan-18 | | Difference between private and public company |  |
|  |  |  |
|  | 16-Jan-18 | | , Privileges and exemptions of private company |  |
|  |  |  |
|  | 17-Jan-18 | | Privileges and exemptions of private company |  |
|  |  |  |
|  | 18-Jan-18 | | Stages of formation of a company : Promotion of a company |  |
|  |  |  |
|  | 19-Jan-18 | | Promoter: meaning . definition , characteristics and Importance |  |
|  |  |  |
|  | 20-Jan-18 | | Functions of promoter |  |
|  |  |  |
|  | 21-Jan-18 | | Sunday |  |
|  |  |  |
| 4 | 22-Jan-18 | | Vasant Panchami |  |
|  |  |  |
|  | 23-Jan-18 | | legal status of promoters |  |
|  |  |  |
|  | 24-Jan-18 | | Sir Chhotu Ram Jayanti |  |
|  |  |  |
|  | 25-Jan-18 | | Rights & duties of promoters |  |
|  |  |  |
|  | 26-Jan-18 | | [Republic Day](http://www.officeholidays.com/countries/india/india_republic_day.php) |  |
|  |  |  |
|  |  | | liabilities and remuneration of promoters |  |
|  | 27-Jan-18 | |  |  |
|  | 28-Jan-18 | | Sunday |  |
|  |  |  |
| 5 | 29-Jan-18 | | Incorporation of a company |  |
|  |  |  |
|  |  | | Capital subscription and commencement of business |  |
|  | 30-Jan-18 | |  |  |
|  | 31-Jan-18 | | Guru Ravi Das Birthday |  |
|  |  |  |
|  | 1-Feb-18 | | Memorandum of association : meaning , definition |  |
|  |  |  |
|  | 2-Feb-18 | | Importance and forms |  |
|  |  |  |
|  | 3-Feb-18 | | Contents of memorandum of association |  |
|  |  |  |
|  | 4-Feb-18 | | Sunday |  |
|  |  |  |
|  | 5-Feb-18 | | Contents of memorandum of association |  |
| 6 |  |  |
| 6-Feb-18 | | Alteration in memorandum of association |  |
|  |  |
|  |  |  |
|  | 7-Feb-18 | | Alteration in memorandum of association |  |
|  |  |  |
|  | 8-Feb-18 | | Solution of Problems |  |
|  |  |  |
|  | 9-Feb-18 | | Articles of Association : meaning, definition, characteristics |  |
|  |  |  |
|  | 10-Feb-18 | | Maharishi Dayanand Saraswati Jayanti |  |
|  |  |  |
|  | 11-Feb-18 | | Sunday |  |
|  |  |  |
| 7 |  | | Importance and contents |  |
|  | 12-Feb-18 | |  |  |
|  | 13-Feb-18 | | Maha Shivratri |  |
|  |  |  |
|  | 14-Feb-18 | Alteration of articles of association | |  |
|  |  | |  |
|  |  | Binding force of memorandum and articles | |  |
|  | 15-Feb-18 |  | |  |
|  | 16-Feb-18 | Doctrine of constructive notice | |  |
|  |  | |  |
|  | 17-Feb-18 | Doctrine of Indoor management | |  |
|  |  | |  |
|  | 18-Feb-18 | Sunday | |  |
|  |  | |  |
| 8 | 19-Feb-18 | Doctrine of ultra vires | |  |
|  |  | |  |
|  | 20-Feb-18 | Class Test | |  |
|  |  | |  |
|  | 21 Feb-18 | Prospectus : Definition , nature & need | |  |
|  |  |  | |  |
|  | 22-Feb-18 | Form and contents of prospectus | |  |
|  |  | |  |
|  | 23-Feb-18 | Golden rule in prospectus | |  |
|  |  |  | |  |
|  | 24-Feb-18 | Legal requirements regarding the issue of prospectus | |  |
|  |  | |  |
|  | 25-Feb-18 | Sunday | |  |
|  |  | |  |
| 9 | 26-Feb-18 | Scanning of prospectus | |  |
|  |  | |  |
|  | 27-Feb-18 | Assignment -I | |  |
|  |  | |  |
|  | 28-Feb-18 | Holiday | |  |
|  |  | |  |
|  | 1-Mar-18 | Holiday | |  |
|  |  | |  |
|  | 2-Mar-18 | Holi | |  |
|  |  | |  |
|  | 3-Mar-18 | Holiday | |  |
|  |  | |  |
|  | 4-Mar-18 | Sunday | |  |
|  |  | |  |
| 10 | 5-Mar-18 | mis-statement and omission in prospectus | |  |
|  |  | |  |
|  | 6-Mar-18 | Deemed prospectus , shelf prospectus and prospectus of foreign companies | |  |
|  |  |  | |  |
|  | 7-Mar-18 | Shares : meaning , definition and types | |  |
|  |  |  | |  |
|  | 8-Mar-18 | Difference between equity shares and preference shares , deferred shares | |  |
|  |  | |  |
|  | 9-Mar-18 | Mening , definitions & characteristics of stocks | |  |
|  |  | |  |
|  | 10-Mar-18 | Sessional Test | |  |
|  |  | |  |
|  | 11-Mar-18 | Sunday | |  |
|  |  | |  |
| 11 | 12-Mar-18 | Conversion of shares into stocks and vice-versa | |  |
|  |  | |  |
|  |  | Voting right of share holders and variation in their rights | |  |
|  | 13-Mar-18 |  | |  |
|  |  | Solution of problems | |  |
|  | 14-Mar-18 |  | |  |
|  | 15-Mar-18 | Allotment :meaning, definition & general provisions of Indian contract act regarding allotment | |  |
|  |  | |  |
|  |  | Statutory provisions regarding allotment and irregular allotment | |  |
|  | 16-Mar-18 |  | |  |
|  | 17-Mar-18 | Procedure of allotment and return of allotment | |  |
|  |  | |  |
|  | 18-Mar-18 | Sunday | |  |
|  |  | |  |
| 12 | 19-Mar-18 | Underwriting commission , brokerage and issue of shares | |  |
|  |  | |  |
|  | 20-Mar-18 | Sweat equity shares and bonus shares | |  |
|  |  | |  |
|  |  | Right shares & buying back of shares | |  |
|  | 21-Mar-18 |  | |  |
|  |  | Share capital : meaning & forms | |  |
|  | 22-Mar-18 |  | |  |
|  | 23-Mar-18 | Shaheedi Diwas | |  |
|  |  | |  |
|  | 24-Mar-18 | Kinds of share capital and its alteration | |  |
|  |  | |  |
|  | 25-Mar-18 | Sunday | |  |
|  |  | |  |
| 13 |  | Reduction of share capital and its procedure | |  |
|  | 26-Mar-18 |  | |  |
|  | 27-Mar-18 | Further issue of share capital | |  |
|  |  | |  |
|  |  | Conversion of debentures into shares and shareholders’ right of pre-emption | |  |
|  | 28-Mar-18 |  | |  |
|  | 29-Mar-18 | [Mahavir Jayanti](http://www.officeholidays.com/countries/india/mahavir_jayanti.php) | |  |
|  |  | |  |
|  | 30-Mar-18 | Solution of problems | |  |
|  |  | |  |
|  | 31-Mar-18 | Assignment - II | |  |
|  |  | |  |
|  | 1-Apr-18 | Sunday | |  |
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| 14 | 2-Apr-18 | Share certificate : meaning , definition & contents |  |  |
|  |  |  |  |
|  |  | Legal effects of share certificate and provisions relating to it |  |  |
|  | 3-Apr-18 |  |  |  |
|  | 4-Apr-18 | Share warrant : meaning , definition , contents & conditions of issuing |  |  |
|  |  |  |  |
|  | 5-Apr-18 | Difference between share certificate and share warrant |  |  |
|  |  |  |  |
|  | 6-Apr-18 | Debentures : meaning , definition & characteristics |  |  |
|  |  |  |  |
|  | 7-Apr-18 | Debenture stock |  |  |
|  |  |  |  |
|  | 8-Apr-18 | Sunday |  |  |
|  |  |  |  |
| 15 | 9-Apr-18 | Types of debentures |  |  |
|  |  |  |  |
|  | 10-Apr-18 | Methods of issuing debentures |  |  |
|  |  |  |  |
|  | 11-Apr-18 | Debenture trust deed |  |  |
|  |  |  |  |
|  |  | Solution of problems |  |  |
|  | 12-Apr-18 |  |  |  |
|  |  | Class Test |  |  |
|  | 13-Apr-18 |  |  |  |
|  | 14-Apr-18 | [Dr Ambedkar Jayanti](http://www.officeholidays.com/countries/india/ambedkar_jayanti.php)/ [Vaisakhi](http://www.officeholidays.com/countries/india/haryana/2016.php) |  |  |
|  |  |  |  |
|  | 15-Apr-18 | Sunday |  |  |
|  |  |  |  |
| 16 |  | Presentations |  |  |
|  | 16-Apr-18 |  |  |  |
|  | 17-Apr-18 | Presentations |  |  |
|  |  |  |  |
|  | 18-Apr-18 | [Parashurama Jayanti](http://www.officeholidays.com/countries/india/2016.php) |  |  |
|  |  |  |  |
|  | 19-Apr-18 | Presentations |  |  |
|  |  |  |  |
|  |  | Presentations |  |  |
|  | 20-Apr-18 |  |  |  |
|  |  | Presentations |  |  |
|  | 21-Apr-18 |  |  |  |
|  | 22-Apr-18 | Sunday |  |  |
|  |  |  |  |
| 17 | 23-Apr-18 | Revision |  |  |
|  |  |  |  |
|  | 24-Apr-18 | Revision |  |  |
|  |  |  |  |
|  | 25-Apr-18 | Revision |  |  |
|  |  |  |  |
|  | 26-Apr-18 | Revision |  |  |
|  |  |  |  |
|  | 27-Apr-18 | Revision |  |  |
|  |  |  |  |
|  | 28-Apr-18 | Revision |  |  |
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