

**Lesson Plan**

Name of the Assistant Professor – Mrs. Sunita Rani

Subject - Commerce

Lesson Plan - 18 Weeks (January-April 2018 )

|  |  |  |  |
| --- | --- | --- | --- |
| **Week** | **Date** | **Class-B.comII****Company Law** |   |
|   |   |  |   |
|   |   |   |   |
| 1 | 1-Jan-18 | Introduction and Administration of companies act |   |
|   |   |   |
|   | 2-Jan-18 | Company: meaning , definitions and characteristics |   |
|   |   |   |
|   | 3-Jan-18 | Lifting the corporate veil |   |
|   |  |   |
|   | 4-Jan-18 | Lifting the corporate veil |   |
|   |   |   |
|   | 5-Jan-18 | Advantages & disadvantages of Joint Stock Companies |   |
|   |   |   |
|   | 6-Jan-18 | Oral test |   |
|   |   |   |
|   | 7-Jan-18 | Sunday |   |
|   |   |   |
| 2 | 8-Jan-18 | Types of companies : Classification on the basis of incorporation and liability |   |
|   |   |   |
|   | 9-Jan-18 | Classification on the basis of transferability of shares |   |
|   |   |   |
|   | 10-Jan-18 | Classification on the basis of ownership |   |
|   |   |   |
|   | 11-Jan-18 | Classification on the basis of nationality |   |
|   |   |   |
|   | 12-Jan-18 | Other companies |   |
|   |   |   |
|   | 13-Jan-18 | Definition & characteristics of private company |   |
|   |   |   |
|   | 14-Jan-18 | Sunday |   |
|   |   |   |
| 3 | 15-Jan-18 | Difference between private and public company |   |
|   |   |   |
|   | 16-Jan-18 | , Privileges and exemptions of private company |   |
|   |   |   |
|   | 17-Jan-18 | Privileges and exemptions of private company |   |
|   |   |   |
|   | 18-Jan-18 | Stages of formation of a company : Promotion of a company |   |
|   |   |   |
|   | 19-Jan-18 | Promoter: meaning . definition , characteristics and Importance |   |
|   |   |   |
|   | 20-Jan-18 | Functions of promoter |   |
|   |   |   |
|   | 21-Jan-18 | Sunday |   |
|   |   |   |
| 4 | 22-Jan-18 | Vasant Panchami |   |
|   |   |   |
|   | 23-Jan-18 | legal status of promoters |   |
|   |   |   |
|   | 24-Jan-18 | Sir Chhotu Ram Jayanti |   |
|   |   |   |
|   | 25-Jan-18 | Rights & duties of promoters |   |
|   |   |   |
|   | 26-Jan-18 | [Republic Day](http://www.officeholidays.com/countries/india/india_republic_day.php) |   |
|   |   |   |
|   |   |  liabilities and remuneration of promoters |   |
|   | 27-Jan-18 |   |   |
|   | 28-Jan-18 | Sunday |   |
|   |   |   |
| 5 | 29-Jan-18 | Incorporation of a company |   |
|   |   |   |
|   |   | Capital subscription and commencement of business |   |
|   | 30-Jan-18 |  |   |
|   | 31-Jan-18 | Guru Ravi Das Birthday |   |
|   |   |   |
|   | 1-Feb-18 | Memorandum of association : meaning , definition  |   |
|   |   |   |
|   | 2-Feb-18 | Importance and forms |   |
|   |   |   |
|   | 3-Feb-18 | Contents of memorandum of association |   |
|   |   |   |
|   | 4-Feb-18 | Sunday |   |
|   |   |   |
|   | 5-Feb-18 | Contents of memorandum of association |   |
| 6 |   |   |
| 6-Feb-18 | Alteration in memorandum of association |   |
|   |   |
|   |   |   |
|   | 7-Feb-18 | Alteration in memorandum of association |   |
|   |   |   |
|   | 8-Feb-18 | Solution of Problems |   |
|   |   |   |
|   | 9-Feb-18 | Articles of Association : meaning, definition, characteristics  |   |
|   |   |   |
|   | 10-Feb-18 | Maharishi Dayanand Saraswati Jayanti |   |
|   |   |   |
|   | 11-Feb-18 | Sunday |   |
|   |   |   |
| 7 |   | Importance and contents |   |
|   | 12-Feb-18 |   |   |
|   | 13-Feb-18 | Maha Shivratri |   |
|   |   |   |
|   | 14-Feb-18 | Alteration of articles of association |   |
|   |   |   |
|   |   | Binding force of memorandum and articles |   |
|   | 15-Feb-18 |   |   |
|   | 16-Feb-18 | Doctrine of constructive notice |   |
|   |   |   |
|   | 17-Feb-18 | Doctrine of Indoor management |   |
|   |   |   |
|   | 18-Feb-18 | Sunday |   |
|   |   |   |
| 8 | 19-Feb-18 | Doctrine of ultra vires |   |
|   |   |   |
|   | 20-Feb-18 | Class Test |   |
|   |   |   |
|   | 21 Feb-18 | Prospectus : Definition , nature & need |   |
|   |  |   |   |
|   | 22-Feb-18 | Form and contents of prospectus |   |
|   |   |   |
|   |  23-Feb-18 | Golden rule in prospectus |   |
|   |  |  |   |
|   | 24-Feb-18 | Legal requirements regarding the issue of prospectus |   |
|   |   |   |
|   | 25-Feb-18 | Sunday |   |
|   |   |   |
| 9 | 26-Feb-18 | Scanning of prospectus |   |
|   |   |   |
|   | 27-Feb-18 | Assignment -I |   |
|   |   |   |
|   | 28-Feb-18 | Holiday |   |
|   |   |   |
|   | 1-Mar-18 | Holiday |   |
|   |   |   |
|   | 2-Mar-18 | Holi |   |
|   |   |   |
|   | 3-Mar-18 | Holiday |   |
|   |   |   |
|   | 4-Mar-18 | Sunday |   |
|   |   |   |
| 10 | 5-Mar-18 | mis-statement and omission in prospectus |   |
|   |   |   |
|   |  6-Mar-18 | Deemed prospectus , shelf prospectus and prospectus of foreign companies |   |
|   |  |   |   |
|   |  7-Mar-18 | Shares : meaning , definition and types  |   |
|   |  |   |   |
|   | 8-Mar-18 |  Difference between equity shares and preference shares , deferred shares |   |
|   |   |   |
|   | 9-Mar-18 | Mening , definitions & characteristics of stocks  |   |
|   |   |   |
|   | 10-Mar-18 | Sessional Test |   |
|   |   |   |
|   | 11-Mar-18 | Sunday |   |
|   |   |   |
| 11 | 12-Mar-18 | Conversion of shares into stocks and vice-versa |   |
|   |   |   |
|   |   | Voting right of share holders and variation in their rights |   |
|   | 13-Mar-18 |   |   |
|   |   | Solution of problems |   |
|   | 14-Mar-18 |   |   |
|   | 15-Mar-18 | Allotment :meaning, definition & general provisions of Indian contract act regarding allotment  |   |
|   |   |   |
|   |   | Statutory provisions regarding allotment and irregular allotment |   |
|   | 16-Mar-18 |   |   |
|   | 17-Mar-18 | Procedure of allotment and return of allotment |   |
|   |   |   |
|   | 18-Mar-18 | Sunday |   |
|   |   |   |
| 12 | 19-Mar-18 | Underwriting commission , brokerage and issue of shares |   |
|   |   |   |
|   | 20-Mar-18 | Sweat equity shares and bonus shares |   |
|   |   |   |
|   |   | Right shares & buying back of shares |   |
|   | 21-Mar-18 |   |   |
|   |   | Share capital : meaning & forms |   |
|   | 22-Mar-18 |   |   |
|   | 23-Mar-18 | Shaheedi Diwas |   |
|   |   |   |
|   | 24-Mar-18 | Kinds of share capital and its alteration |   |
|   |   |   |
|   | 25-Mar-18 | Sunday |   |
|   |   |   |
| 13 |   | Reduction of share capital and its procedure |   |
|   | 26-Mar-18 |   |   |
|   | 27-Mar-18 | Further issue of share capital |   |
|   |   |   |
|   |   | Conversion of debentures into shares and shareholders’ right of pre-emption |   |
|   | 28-Mar-18 |  |   |
|   | 29-Mar-18 | [Mahavir Jayanti](http://www.officeholidays.com/countries/india/mahavir_jayanti.php) |   |
|   |   |   |
|   | 30-Mar-18 | Solution of problems |   |
|   |   |   |
|   | 31-Mar-18 | Assignment - II |   |
|   |   |   |
|   | 1-Apr-18 | Sunday |   |
|   |   |   |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 14 | 2-Apr-18 | Share certificate : meaning , definition & contents |  |   |
|   |   |  |   |
|   |   | Legal effects of share certificate and provisions relating to it |  |   |
|   | 3-Apr-18 |   |  |   |
|   | 4-Apr-18 | Share warrant : meaning , definition , contents & conditions of issuing  |  |   |
|   |   |  |   |
|   | 5-Apr-18 | Difference between share certificate and share warrant |  |   |
|   |   |  |   |
|   | 6-Apr-18 | Debentures : meaning , definition & characteristics |  |   |
|   |   |  |   |
|   | 7-Apr-18 | Debenture stock |  |   |
|   |   |  |   |
|   | 8-Apr-18 | Sunday |  |   |
|   |   |  |   |
| 15 | 9-Apr-18 | Types of debentures  |  |   |
|   |   |  |   |
|   | 10-Apr-18 | Methods of issuing debentures |  |   |
|   |   |  |   |
|   | 11-Apr-18 | Debenture trust deed |  |   |
|   |   |  |   |
|   |   | Solution of problems |  |   |
|   | 12-Apr-18 |   |  |   |
|   |   | Class Test |  |   |
|   | 13-Apr-18 |   |  |   |
|   | 14-Apr-18 | [Dr Ambedkar Jayanti](http://www.officeholidays.com/countries/india/ambedkar_jayanti.php)/ [Vaisakhi](http://www.officeholidays.com/countries/india/haryana/2016.php) |  |   |
|   |   |  |   |
|   | 15-Apr-18 | Sunday |  |   |
|   |   |  |   |
| 16 |   | Presentations |  |   |
|   | 16-Apr-18 |   |  |   |
|   | 17-Apr-18 | Presentations |  |   |
|   |   |  |   |
|   | 18-Apr-18 | [Parashurama Jayanti](http://www.officeholidays.com/countries/india/2016.php) |  |   |
|   |   |  |   |
|   | 19-Apr-18 | Presentations |  |   |
|   |   |  |   |
|   |   | Presentations |  |   |
|   | 20-Apr-18 |   |  |   |
|   |   | Presentations |  |   |
|   | 21-Apr-18 |   |  |   |
|   | 22-Apr-18 | Sunday |  |   |
|   |   |  |   |
| 17 | 23-Apr-18 | Revision |  |   |
|   |   |  |   |
|   | 24-Apr-18 | Revision |  |   |
|   |   |  |   |
|   | 25-Apr-18 | Revision |  |   |
|   |   |  |   |
|   | 26-Apr-18 | Revision |  |   |
|   |   |  |   |
|   | 27-Apr-18 | Revision |  |   |
|   |   |  |   |
|   | 28-Apr-18 | Revision |  |   |
|   |   |   |   |
|   |   |   |   |   |