Academic Session 2018-19

Mrs. Sunita Rani, Assistant Professor of commerce

B.Com Ist Year semester Ist (odd)

Subject: **FINANCIAL ACCOUNTING-1 BC-101**

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| Month | Topic | Academic Activities |
| July 2018 | Financial accounting: meaning, need, objectives & scope; book-keeping and accounting; branches of accounting; accounting principles: concepts and conventions; accounting cycle and accounting equation | Group Discussion |
| August,2018 | journal; rules of journalizing; ledger & trial balance; Final Accounts: manufacturing, trading, profit & loss account; Balance sheet; adjustment entries. | Quiz contest |
| September,2018 | Capital and Revenue: Concept and classification of income; expenditure; receipts. Depreciation provisions and reserves: concept and classification; Methods of depreciation accounting.Consignment Accounts: accounting records; Normal and abnormal Loss: Valuation of unsold stock. | Extempore |
| October,2018 | Consignment account practice, Accounts of Non-profit Organizations, Rectification of Errors: suspense account; effect on profit. | Blackboard test |
| November,2018 | Revision  | Tests |
| Ist Assignment: Ist Week of September- Accounting principles: concepts and conventions Class Test: Ist Week of October- Final accounts with adjustment entries. IInd Assignment: - Ist Week of November- Adjustment Entries and their effect on Trading and Profit & Loss a/c and Balance sheet. |

Academic Session 2018-19

Sunita Rani, Assistant Professor of commerce

B.Com.2nd Year semester3rd (odd)

Subject: **BUSINESS STATISTICS –I BC-302**

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| Month | Topic | Academic Activities |
| July 2018 | Introduction of statistics: concept, scope, usefulness & limitations of statistics, distrust of statistics. Collection of data: primary and secondary data, methods of collection of data. | Group Discussion |
| August,2018 | Measure of central tendency: mean, median, mode, harmonic mean and geometric mean. Measure of dispersion: range, inter-quartile range, quartile deviation, mean deviation | Quiz contest |
| September,2018 |  standard deviation, coefficient of variation, Lorenz curve.Index numbers: meaning, types and uses of index numbers, methods of preparation of index numbers: simple or unweighted and weighted index number, problems in the preparation of index numbers, Tests of adequacy. | Extempore |
| October,2018 | Chain-base index numbers; Base shifting, Splicing and deflating, Consumer price index.Analysis of Times Series: causes of variation in time series data; Components of a time series; Decomposition: additive and multiplicative models; determination of trend: moving averages method and method of Least Squares (including linear second degree, parabolic, and exponential trend); Computation of seasonal-indices by sample averages, ratio-to-trend, ratio-to moving average and link relative method | Quiz contest |
| November,2018 | Revision  | Tests |
| Ist Assignment: Ist Week of September- Formulas of measures of central tendency. Test: Ist Week of October : Measures of central tendency IInd Assignment: - Ist Week of November- Index Numbers, its uses and problems. |

Academic Session 2018-19

Mrs. Sunita Rani, Assistant Professor of commerce

B.Com 3rd Year semester 5th(odd)

Subject: **Company Law II**

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| Month | Topic | Academic Activities |
| July 2018 | Membership in companies, Transfer and Transmission of shares and debentures. | Group Discussion |
| August,2018 | Depository System, Company management and administration;Directors:legalposition, qualification,appointment, removal; Powers, duties & liabilities of directors; managerial remuneration; key management personnel: managing director, whole time director, manager; Company Secretary:Role, appointment, duties, liabilities, rights and dismissal | Quiz contest |
| September,2018 | Meetings: kinds of meetings, requisites of a valid meeting: authority, notice & agenda, quorum, chairperson & conduct of meeting, resolutions, minutes & proxy. Dividend; accounts of companies; audit & auditors; Prevention of oppression & mismanagement;  | Extempore |
| October,2018 | compromise, arrangement, reconstruction and amalgamation; winding up: meaning, modes of winding up: procedure and consequences of winding up. . | Presentation by students |
| November,2018 | Revision  | Tests |
| Ist Assignment: Ist Week of September: Company Membership.Class Test: Ist Week of October- Short questions IInd Assignment: - Ist Week of November- Directors powers, rights, duties and liabilities. . |

Academic Session 2018-19

Sunita Rani, Assistant Professor of commerce

B.Com.3rd Year semester5th (odd)

Subject: **International Marketing**

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| Month | Topic | Academic Activities |
| July 2018 | **Industrial Marketing**: Concept, nature, scope and characteristics; Comparison of Industrial marketing with consumer marketing; Industrial marketing research; Need , process and problems. | Group Discussion |
| August,2018 | Demand characteristics, Industrial Market Segmentation, Buying process.  | Quiz contest |
| September,2018 | Pricing Decisions: Importance, objectives, factors affecting pricing strategy, Approaches to pricing strategies, pricing strategies for new products, Industrial pricing policies. Promotion of Industrial product. | Extempore |
| October,2018 | Logistics including service and quality. Planning for Industrial marketing; Organizing of industrial marketing; Sales force management; Control practices and techniques of Industrial marketing operations.  |  Presentations by students |
| November,2018 | Revision  | Tests |
| Ist Assignment: Ist Week of September- Marketing Research.. Test: Ist Week of October : Market Segmentation IInd Assignment: - Ist Week of November- Pricing Decisions. |