Academic session 2019-2020

Dr. Ashok Verma, Associate Professor of Commerce

B. Com iii year 5th semester (BC 504 Income Tax -I)

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| Month | Topic | Academic Activities |
| July 2019 | Introduction to income tax: concept, tax, person, income, agricultural income, casual income, previousyear, financial year, assessment year, gross total income, total income; tax management: tax evasion,avoidance, and tax planning. | Introduction of Syllabus and Course outcomes. Group Discussion |
| August,2019 | Basis of charges: scope of total income, residence and tax liability, income which does not form part oftotal income.Heads of income: income from salary,  | Quiz contest and Q/Ans. Sessions promoting students ask questions & participating in discussion |
| September,2019 | House property; profit and gains from business and profession, | Assignment and Discussion on assignment  |
| October,2019 | Capital gains and other sources.Clubbing and aggregation of income.Provisions regarding set-off and carry forward of losses. | Written test and Doubts taken session |
| November,2019 | Revision of syllabus | Presentation by Students and Quiz |
| Ist Assignment: Ist Week of September- Residential Status and incidence of tax LiabilityClass Test: Ist Week of October- Income from salary IInd Assignment: - Ist Week of November- Clubbing and aggregation of income.Provisions regarding set-off and carry forward of losses. |

Academic session 2019-2020

Dr. Ashok Verma, Associate Professor of Commerce

B. Com III. Semester 5th BC-506 (i) SUPPLY CHAIN MANAGEMENT

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| Month | Topic | Academic Activities |
| July 2019 | Supply chain management (SCM): concept, scope and importance; approaches to SCM; role of SCM in afirm and economy;. | Introduction of Syllabus and Course outcomes. Group Discussion |
| August,2019 | SCM and marketing mix; SCM as coordination function; integrated SCM: total costconcept; Strategic SCM: SCM strategy, implementation and management; interrelationship of SCM andmarketing. | participating in discussion |
| September,2019 | Elements of SCM; transportation: considerations in selecting the right mode; multimodal transportation;warehousing: types, site selection and management; customer service-strategy and practices;  | Assignment and Discussion on assignment  |
| October,2019 | Distribution channel design.Information system in SCM; ERP and SCM; recent developments in SCM - third/fourth party logistics | Written test and Doubts taken session |
| November,2019 | Revision of syllabus | Presentation by Students and Quiz |
| Ist Assignment: Ist Week of September- Approaches to SCM; role of SCMClass Test: Ist Week of October- Total Cost and SCM strategyIInd Assignment: - Ist Week of November- Distribution channel design.Information system in SCM |

Academic session 2019-2020

Dr. Ashok Verma, Associate Professor of Commerce

B. Com II. Semester 3rd BC-305 Indian Financial System

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| Month | Topic | Academic Activities |
| July 2019 | Introduction: nature and role of financial system; Financial system and economic development; Anoverview of Indian financial system.Components of financial system: Financial markets and financial instruments: money and capital markets: | Introduction of Syllabus and Course outcomes. Group Discussion |
| August,2019 | Money market: meaning, constituents instruments and functions, recent developments in Indian moneymarket; Capital market: primary and secondary market; Depository system, recent developments in Indiancapital market;  | participating in discussion |
| September,2019 | SEBI: its formation, role and recent developments.The Debt Market: meaning, features, participants, instruments; private, PSUs & Government securitiesmarket.Financial institutions: Reserve Bank of India: organization, management and functions; credit creationand credit control. | Assignment and Discussion on assignment  |
|  | Commercial banks: meaning and functions, structure and recent developments in commercial banking inIndia; E-banking, NPA’s in Commercial Banks, Payment Banks.Development banks: concept, objectives and functions; recent developments in development banking. | Written test and Doubts taken session |
| November,2019 | Revision of syllabus | Presentation by Students |
| Ist Assignment: Ist Week of September- Financial markets and financial instruments: money and capital markets Class Test: Ist Week of October- Capital market: primary and secondary market IInd Assignment: - Ist Week of November- Commercial banks |

Academic session 2019-2020

Dr. Ashok Verma, Associate Professor of Commerce

B. Com II. Semester 1st BC-106 BUSINESS COMMUNICATION

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| Month | Topic | Academic Activities |
| July 2019 | Business communication: meaning; forms of electronic communication; models and processes; theoriesof communication. | Introduction of Syllabus and Course outcomes. Group Discussion |
| August,2019 | Corporate communication: audience analysis; formal and informal communication network;communication barriers; improving communication; effective presentation skills: individual and grouppresentation; practices in business communication: group discussion, mock-interview and seminars; | participating in discussion |
| September,2019 | Report writing: principles and contents.Self-development and communication: development of positive attitude; SWOT analysis; body language:kinesics, proxemics, para language; Principles of effective listening: oral, written and video session; | Assignment and Discussion on assignment  |
| October, 2019 | Interviewing skills: appearing and conducting; writing resume; Writing business letters and emails;Etiquettes in verbal, written and online communication. | Written test and Doubts taken session |
| November,2019 | Revision of syllabus | Presentation by Students |
| Ist Assignment: Ist Week of September- Theories of communication.Class Test: Ist Week of October- Audience Analysis and communication barriers IInd Assignment: - Ist Week of November- Interview Skills  |