

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)

ADMISSION CONCESSIONS FOR COLLEGES/INSTITUTES MAINTAINED/AFFILIATED WITH THE KURUKSHETRA UNIVERSITY FOR UNDER-GRADUATE AND POST-GRADUATE COURSES FOR THE SESSION 2016-17

I. Additional Seats :

- (i) There shall be two additional seats in P.G. courses including Law and five additional seats in TDC Part-I over and above the sanctioned seats for Outstanding Sports Persons. For admission against sports seats the candidate will be required to submit the grading certificate of sports issued by the Director of Sports and Youth Welfare, Govt. of Haryana, Chandigarh.

Norms for Outstanding Sports Persons :

For P.G. Course : Outstanding sports persons means a person who has atleast represented the University/State in the Inter-University/National Level (National Championship, Federation Cup, Inter-State, National Games, National League etc.) Tournaments recognized by Association of Indian Universities/Concerned National Federation/Indian Olympic Association in the games in which Inter-University Tournaments are organized by the Association of Indian Universities while pursuing the Under-graduate Studies. Such candidates will have to submit a Gradation Certificate issued by the Directorate of Sports and Youth Welfare, Govt. of Haryana, Chandigarh. No lower sports achievements as prescribed above will be considered for admission for outstanding sports persons category, even if the seats remain vacant.

For B.A./B.Sc./B.Com. Part-I/1st Semester : A sports person means who has won atleast 1st or 2nd or 3rd position in team game or individual events or individual events in Junior/Senior District Championships, State Championships, Inter-School District or State Schools Championship or have participated in National School Games or above Tournaments recognized by District/State/National Federations or by School Games Federation of India or Indian Olympic Association in the games in which Inter-University Tournaments are organized by Association of Indian Universities. Achievements of previous three years will be considered for admission. Such candidates will have to submit a Gradation Certificate issued by the Directorate of Sports and Youth welfare, Govt. of Haryana, Chandigarh. No lower sports achievements as mentioned above will be considered for admission for outstanding sports persons category, even if the seats remain vacant.

- (ii) One additional seat shall be for NCC candidate who attended the R.D. Parade and Camp in all courses over and above the sanctioned seats.
- (iii) One additional seat shall be for NSS merit certificate holder who attended the R.D. Parade and Camp in all the courses over and above the sanctioned seats.
- (iv) One additional seat in each course shall be for deserving Parsi Students.

II. Distribution and Reservation of Seats :

(A) Distribution of seats

The seats shall be distributed as under :

- | | |
|--|-------|
| (1) All India Category including Haryana | : 15% |
| (2) Bonafide Residents of Haryana | : 85% |

(60% of the seats earmarked for bonafide residents of Haryana will be reserved for the categories as mentioned at (B) below, as per State Govt. policy and remaining 40% seats will be filled from among Haryana General Category)

(B) **Reservation of seats for Bonafide Residents of Haryana**

The seats shall be reserved for the categories as under :

(i)	Scheduled Castes	20%
(ii)	Backward Classes of Haryana (except Socially advanced persons/Sections (creamy layer))	27% (16 % for Block-A) (11 % for Block-B)
(iv)	Economically Backward Persons in the General Castes Category	10%
(v)	Differently Abled	03% If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%).
(vi)	Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2016, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2017 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighters & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.	

(vii) Candidates who have passed their qualifying examination from a University in the State of Haryana will be deemed to be Residents of Haryana and will not be required to submit certificates of bonafide residents of Haryana.

(C) **Guidelines for Reservation :**

1. The Reservation of seats is as per the Reservation Policy of the Haryana Govt. and is subject to any change/amendment made by the State Govt. from time to time.
2. If the reserved seat(s) of BC Block-A remain vacant, these will be filled up from BC Block-B and vice-versa. The vacant seats of SC category will not be converted into general seats.
3. Certificate of SC category and the Backward Class (Block 'A' & 'B'), and Economically Backward Persons in the General Castes Category (EBP) to be submitted by the candidates on the prescribed proforma along with the Admission Form. The BC candidates (Block 'A' & 'B') for benefit of reservation shall also



- have to furnish an affidavit to the effect that he/she is not covered under the criteria of creamy layer. The said affidavit shall be furnished both by the father and mother of the candidate issued during the current year.
4. If a candidate of Haryana General, SC, BC, and EBP category also apply for Differently Abled/ESM/DFP category will be considered first for Haryana General, SC, BC and EBP category.
 5. Dependents of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner.
 6. Only candidates having permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission. Differently Abled Disability Certificate must be from the Chief Medical Officer of the concerned District.
 7. Ex-servicemen and their wards of Haryana are required to submit the certificate from the concerned District Soldier Board.
 8. All the eligible candidates whether from Haryana or from Reserved Categories may also compete for seats allocated under All India Category. The candidates of reserved categories should be considered first for Haryana General Category seats.
 9. If the number of seats in any particular category is not a round figure 0.5 above will be taken as one and less than 0.5 shall be ignored.
 10. Under physically handicapped category atleast one candidate will be admitted, even if, the share is less than 0.5 seat.
 11. The seats remaining vacant under various reserved categories other than the SC category shall be converted into General category only if upto the day of display of final list no candidate belonging to reserved categories is available for admission.
 12. The person who claims benefit of reservation under other categories shall not be entitled to claim benefit of reservation in the category of Economically Backward Person in the General Castes category.

III. Scholarship/Stipends

The eligible SC/ST, OBC and PwD Students etc. should submit their Scholarship Form for the Academic Year by February for processing scholarship to SC/ST, OBC and PwD students etc. each year.

Promotion of Science Education (POSE) Scholarship Scheme for Students of UG and PG Sc. Courses :

In order to encourage meritorious students towards science education and to support them for continuation of their science education upto higher level, Department of Science & Technology has started a scholarship scheme for the Under Graduate B.Sc. (General) and Post Graduate students opting for basic science subjects viz. Physics, Chemistry, Botany, Zoology, Mathematics and Geology. Every year 100 students each of B.Sc. 1st year and M.Sc. (previous) are selected on merit basis. Scholarship of Rs.4,000/- per month + contingency stipend of Rs.4,000/- once in a year to B.Sc. Students & scholarship of Rs.6,000/- per month + contingency stipend of Rs.5,000 once in a year is provided to M.Sc. students. The details of the scheme are available on office website www.dstharyana.org


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IV. Relaxation of the condition of eligibility :

- (i) Unless otherwise specifically provided in the concerned Ordinance, the eligibility condition for Scheduled Castes will be minimum pass marks in the qualifying examinations for admission to a course.
- (ii) In case where specific relaxation of 5% marks in the eligibility condition is to be given to SC/ST/Blind/Visually/Differently Abled etc. candidates, the minimum less marks against 55%, 50% and 45% marks shall be calculated as under :-
 55 marks-2.75 marks = 52.25 marks ($5/100 \times 55 = 2.75$);
 50 marks-2.50 marks = 47.50 marks ($5/100 \times 50 = 2.50$);
 45 marks- 2.25 marks = 42.75 marks ($5/100 \times 45 = 2.25$).

However, this relaxation is not applicable for LL.B. Professional-3 Yr. and B.A. LL.B (Hons.)- 5 Yr.

V. Weightages for the purpose of merit (subject to proviso below) :

The weightage of marks for the purpose of merit as mentioned below will be added to the percentage of aggregate and/or percentage of the qualifying Examinations :-

(A)	Candidates who have passed the qualifying examination from Universities in Haryana State.	5 marks
(B)	Recipients of National Talent Award from the NCERT	5 marks
(C)	Candidates who have secured 60% marks/CGPA 6.0 on 10 point scale from First Public Examination to Qualifying Examination.	5 marks
(D)	For B.Com. 1st Semester Students who have passed the 10+2 examination with Commerce.	5 marks
(E)	Candidates who have passed Honours examination in the subject concerned.	5 marks
(F)	N.C.C. Cadets who have passed 'B' Certificate and; N.C.C. Cadets who have passed 'C' or "G-II" Certificate (No weightage will be given for Civil Defence Service). Note : If a NCC Cadet have 'B' & 'C' Certificates maximum weightage of 5 marks will be given. or Students who have been recommended or commended (i.e. have obtained 1 st or 2 nd position) at the Inter-Zonal or Inter-University or Inter-State or State Level Youth Festival(s) or competition(s) either individually or as members of a team. or For Courses other than M.P.Ed. : Sports persons who have won 1 st or 2 nd or 3 rd position at the University/State level Tournaments organized by the State Govt./Haryana Olympic Association/ University in individuals events or Team games or have actually participated in Inter-University or National level duly recognized by Association of Indian Universities/concerned National Federation/ Indian Olympic Association in the games in which Inter-University Tournaments are organized by Association of Indian Universities. or Holders of Bharat Scouts & Guides Certificate awarded by the President of India (for admission to Under-graduate courses only). or Holder of Cert. of Merit for N.S.S. awarded by the University.	3 marks 5 marks



Criteria for award of University N.S.S. Merit Certificate is as under :

1. N.S.S Volunteer who has completed 240 hours of regular activities in the period of two years and attended two annual special Camps (of atleast 10 days duration).
2. One who has donated blood atleast twice.

OR

has made atleast five illiterates literate. This shall have to be certified by the Principal alongwith the names and addresses of literates

OR

one who has done an exemplary act of courage or bravery by saving life in situations like drowning, fire, natural calamities or man made calamities and awarded at the National Level.

In case of NSS Volunteers from other Universities located outside Haryana, one has to become eligible by way of becoming at par with the conditions as required under Sr. No. 1 and 2 of the above criteria laid down for University Merit Certificate and NSS weightage will not be allowed to the students who have only NSS participation certificate given by the College Principal.

Note : For allowing weightages to NSS and Sports, certificate should be got verified from the Officer of the concerned Department.

(G) Guidelines for Weightages :

- (1) Total weightages for the purpose of merit under Clause-V shall not exceed 10 marks except for B. Lib. & Inf. Sc. and M.Lib. & Inf. Sc. courses.
- (2) Sports certificate for admission to M.P.Ed. and B.P.Ed. will only be considered if the candidate produces the gradation certificate from the respective Govt. in respect of the games/sports for which the candidate claims sports weightage & eligibility.

In case any State does not issue the Gradation Certificate, the following criteria will be adopted for accepting the Sports Certificate for admission to M.P.Ed. and B.P.Ed.:

- (i) In case of Distt. Position holder, a certificate of authenticity from the concerned Distt. Association/Federation duly countersigned by the Distt. Sports Officer will be accepted.
 - (ii) In case of State Position holder, National Participation, National Position holder & International level a certificate of authenticity from concerned State Association/Federation duly countersigned by the Director Sports of the State will be accepted.
 - (iii) In case of Inter Collegiate and All India Inter-Varsity position holders the certificate will be verified from the Director of Sports of the concerned.
- (3) Weightage for the purpose of merit under Clause-V (E) will be given only if the candidate has obtained required Certificates/Distinction during the course of the qualifying examination on the basis of which he is seeking admission to the course concerned. For example, if a candidate is seeking admission to M.A. course on the basis of B.A./B.Sc./B.Com. examination he/she will be given weightage, under this clause only if he/she has obtained the required Certificate during B.A., B.Sc., or B.Com. course.

- (4) Weightage/eligibility for sports/games will only be given to those sports/games which are recognized by the Association of Indian Universities.

Admission Criteria : After qualifying the Physical Efficiency Test (PET) admission to M.P.Ed. and B.P.Ed. courses will be made on the basis of merit of qualifying examination plus weightages.

In case any State does not issue the gradation certificate, the following criteria will be adopted for accepting the sports certificate for admission to B.Sc. (Physical Education, Health Education & Sports) and C.P.Ed. :-

- (i) In case of District Position holder, a certificate of authenticity from the concerned District Association/Federation duly countersigned by the District Sports Officer will be accepted.
- (ii) In case of State Position holder, National Participation, National Position or International Position Holder level a certificate of authenticity from concerned State Association/Federation duly countersigned by the Director Sports of the State will be accepted.
- (iii) In case of Inter Collegiate and All India Inter-Varsity position holders the certificate should be verified from the Director of Sports of the concerned State Govt./University.
- (iv) At the time of admission Principal of concerned College will ensure authenticity of the Sports Certificate.

VI. Procedure for preparing the merit list

- (i) Unless otherwise specifically prescribed for a course, merit list for admission to Under-graduate and Post-graduate courses shall be prepared strictly on the basis of marks obtained in the qualifying examination plus admissible weightages as per rules.
- (ii) For calculating the percentage of scores of B.A. by parts, the following procedure will be adopted :
 - (a) Average of percentage of marks obtained in Prabhakar, Giani or an equivalent MIL examination, in English and in one or more elective subject (if more than one subject has been cleared, the score in which he has got the highest marks would be taken into account). Prabhakar or Giani will be considered as one elective subject and reduced in respect of maximum marks.
 - (b) For candidates, who have received their B.A. Degree after doing Shastri or an equivalent oriental titles examination, marks obtained in Shastri Examination will be considered as secured out of two subjects (elective) and calculated on the basis of the maximum number of marks in two elective subjects, after proportionately reducing them as in (a) above.
- (iii) For calculating aggregate marks for admission to various courses in the case of candidates who have passed B.A., B.Sc. or B.Com.(Hons.) examination, the marks of the subject counted towards division will be taken into consideration.

Note : The weightage admissible under Clause-V shall be added to the percentage of marks obtained in the qualifying examination for the preparation of the final merit list of the candidates.

SECTION-VI : DISTRIBUTION AND RESERVATION OF SEATS 2017-18

(A) Distribution of seats

The seats shall be distributed as under :

- (1) All India Category including Haryana : 15%
- (2) Bonafide Residents of Haryana : 85%

(50% of the seats earmarked for bonafide residents of Haryana will be reserved for the categories as mentioned at (B) below, as per State Govt. policy and remaining 50% seats will be filled from among Haryana General Category)

(B) Reservation of seats for Bonafide Residents of Haryana

The seats shall be reserved for the categories as under :

(i)	Scheduled Castes	20%
(ii)	Backward Classes of Haryana (except Socially advanced persons/Sections (creamy layer))	27% (16 % for Block-A) (11 % for Block-B)
(iii)	Differently Abled	03% If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%).
(iv)	Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2017, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2018 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.	

(C) Guidelines for Reservation :

1. **The Reservation of seats is as per the Reservation Policy of the Haryana Govt. and is subject to any change/amendment by the State Govt. from time to time.**
2. If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa.
3. The seats remaining vacant under various reserved categories other than SC category will be converted into General Category only if up to the date of display of final list or day of final counseling (whichever applicable), no eligible candidate belonging to the respective reserved categories is available for admission.
4. If a candidate of Haryana General, SC and BC also apply for Differently Abled/ESM/ DFF category will be considered first for Haryana General, SC and BC category.
5. Candidates claiming reservation under Scheduled Caste will submit the certificate as per Annexure-II, Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Proforma as per Annexure-III, and affidavit as per Annexure -IV at the time of Counseling.
6. BC (Block A&B) candidates for benefit of reservation shall also have to furnish an affidavit on the prescribed proforma to the effect that he/she is not covered under the criteria of creamy layer as per Annexure-IV at the time of counseling. The said affidavit shall be furnished jointly by both father and mother of the candidate. **The children of persons having gross income of upto 03 (Three) Lakh Rupees shall first of all get the benefit of reservation in admission. The left out quota shall go to that class of Backward Classes citizens who earn more than Three Lakh Rupees but upto Six Lakh rupees per annum. The Sections of the Backward Classes above Six Lakh Rupees per annum shall be considered as Creamy Layer under Section 5 of the**

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Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016.

7. Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Differently Abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Differently abled candidates belonging to Haryana are required to submit the certificate as per Annexure-V.
8. Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per Annexure-VI.
9. ESM and their wards of Haryana are required to submit the certificate as per Annexure-VII.
10. For horizontal reservation, ESM/DFP candidates of General, SC and BC category will also have to furnish ESM/DFP certificate.
11. In pursuance of the decision of Hon'ble Punjab & Haryana High Court, Chandigarh dated 11.04.2013 in the LPA 98/2013 (O&M) CWP No.20359 of 2012, Sh. Ishwar Singh Vs KUK & Others, preference shall be given to ESM first before giving admission to wards against ESM reserved seats.
12. Under differently abled category, atleast one candidate will be admitted, even if the share is less than 0.5 seat.
13. All the eligible candidates, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.
14. All the eligible candidates of reserved categories shall be considered first for Haryana General category seats.
15. Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
16. 30% seats in M.P.Ed., B.P.Ed. and P.G.Diploma in Yoga will be reserved for female candidates in all categories.
17. Differently Abled candidates will not be considered for admission to M.P.Ed., B.P.Ed. and P.G. Diploma in yoga.


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RESERVATION OF SEATS AND GUIDELINES FOR RESERVATION (2018-19)

The reservation policy notified by the State Government Haryana is applicable to all the Universities. State reservation policy at the time of counselling (for preparation of seat matrix) shall be followed. Seats will be allotted to each university as per the seat matrix given by them at Chapter-3.

(A) Distribution of seats

The seats shall be distributed as under :

- (1) All India Category including Haryana : 15%
- (2) Bonafide Residents of Haryana : 85%

(50% of the seats earmarked for bonafide residents of Haryana will be reserved for the categories as mentioned at (B) below, as per State Govt. policy and remaining 50% seats will be filled from among Haryana General Category)


(B) Reservation of seats for Bonafide Residents of Haryana

The seats shall be reserved for the categories as under :


(i)	Scheduled Castes	20%
(ii)	Backward Classes of Haryana (except Socially advanced persons/Sections (creamy layer))	27% (16 % for Block-A) (11 % for Block-B)
(iii)	Differently Abled	03% If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%).
(iv)	Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2018, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2019 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.	

(C) Guidelines for Reservation :

1. The Reservation of seats is as per the Reservation Policy of the Haryana Govt. and is subject to any change/amendment by the State Govt. from time to time.
2. If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa.
3. The seats remaining vacant under various reserved categories other than SC category will be converted into General Category only if up to the date of display of final list or day of final counselling (whichever applicable), no eligible candidate belonging to the respective reserved categories is available for admission.


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4. If a candidate of Haryana General, SC and BC also apply for Differently Abled/ESM/ DFF category will be considered first for Haryana General, SC and BC category.
5. Candidates claiming reservation under Scheduled Caste will submit the certificate as per **Annexure-II**, Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Proforma as per **Annexure-III**, and affidavit as per **Annexure-IV**.
6. BC (Block A&B) candidates for benefit of reservation shall also have to furnish an affidavit on the prescribed proforma to the effect that he/she is not covered under the criteria of creamy layer as per **Annexure-IV** at the time of reporting to the allotted university. The said affidavit shall be furnished jointly by both father and mother of the candidate. **The children of persons having gross income of upto 03 (Three) Lakh Rupees shall first of all get the benefit of reservation in admission. The left out quota shall go to that class of Backward Classes citizens who earn more than Three Lakh Rupees but upto Six Lakh rupees per annum. The Sections of the Backward Classes above Six Lakh Rupees per annum shall be considered as Creamy Layer under Section 5 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016.**
7. Certificate from wards of Deceased/Disabled/Discharged Military/Para- Military Personnel/ Ex-Servicemen or Ex-Personnel of Para-Military Forces – **Annexure-V**.
8. Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Differently Abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. **However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Differently abled candidates belonging to Haryana are required to submit the certificate as per Annexure-VI.**
9. Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per **Annexure-VII**.
10. ESM and their wards of Haryana are required to submit the certificate as per **Annexure-VIII**.
11. For horizontal reservation, ESM/DFE candidates of General, SC and BC category will also have to furnish ESM/DFE certificate as mentioned above.
12. In pursuance of the decision of Hon'ble Punjab & Haryana High Court, Chandigarh dated 11.04.2013 in the LPA 98/2013 (O&M) CWP No.20359 of 2012, Sh. Ishwar Singh Vs KUK & Others, preference shall be **given** to ESM first before giving admission to wards against ESM reserved seats.
13. As per instructions of the Government of Haryana, General Administration Department, General Services-III Branch, Chandigarh containing in letter No. 22/10/2013-1GSIII dated 10.08.2017 for giving following priorities for reservations or preferences to the wards of Armed Forces personnel for admission in medical/professional/non-professional courses running in the University Teaching Departments/Institutes/Affiliated/Maintained Colleges/ Institutes :



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- with
- (a) Priority-I : Widows/Wards of Defence personnel killed in action.
(b) Priority-II : Wards of disabled in action and boarded out from service.
(c) Priority-III : Widows / Wards of Defence personnel who died while in service

death attributable to military service.

- (d) Priority-IV : Wards of disabled in service and boarded out with disability attributable to military service.
(e) Priority-V : Wards of Ex-servicemen who are in receipt of Gallantry Awards:
(i) Param Vir Chakra
(ii) Ashok Chakra
(iii) Sarvottam Yudh Seva Medal
(iv) Maha Vir Chakra
(v) Kirti Chakra
(vi) Uttam Yudh Seva Medal
(vii) Vir Chakra
(viii) Shaurya Chakra
(ix) Yudh Seva Medal
(x) Sena, Nau Sena, Vayu Sena Medal
(xi) Mention - in-Despatches
(f) Priority-VI : Wards of Ex-servicemen.

14. All the eligible candidates, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.
15. A candidate, who applies for reserved category will be considered first in general category. In case, he/she does not get a seat of his/her choice in general category, then he/she will be considered for reserved category as applicable. The category of allotted seat may be higher than the actual category of the candidate.
16. If the number of seats in any particular category is not a round figure, 0.5 or above will be taken as one and less than 0.5 shall be ignored, except that in Physically Handicapped, Children & Grand-children of Freedom Fighters and Ex-Servicemen and their Wards Categories, at least one candidate will be admitted from all the three categories in total.
17. Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
18. 30% seats in M.P.Ed. will be reserved for female candidates in all categories in the universities as mentioned in the **Chapter-3**.
19. Differently Abled candidates will not be considered for admission to M.P.Ed./M.P.E.S.


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- (f) The candidates seeking admission under Kashmiri Migrants seats should submit attested copies of the following documents alongwith the Admission Application Form and bring the same in original at the time of counselling:
- Certificate of registration as Kashmiri Migrants issued by the Relief Commissioner Jammu or Divisional Commissioner, Delhi to establish the status of the applicant as registered migrants.
 - Proof of current residence such as Ration Card, Aadhar Card, Photo Identity Card/Voter Card, issued by the Election Commissioner, Driving Licence etc.
- (g) Admit Card.
 (h) Aadhar No. (if available)
 (j) Coloured photographs

THE CANDIDATES MUST ENSURE THAT THEY HAVE OBTAINED THE RELEVANT CERTIFICATE(S) FROM THE APPROPRIATE COMPETENT AUTHORITY APPROVED AND NOTIFIED BY GOVT. OF HARYANA.

IT IS THE SOLE RESPONSIBILITY OF THE CANDIDATE TO ATTACH ALL NECESSARY DOCUMENTS/ CERTIFICATES/ TESTIMONIALS/FEEES WITH THE APPLICATION FORM. DISCREPANCY, IF ANY, SHALL NOT BE COMMUNICATED TO THE CANDIDATES BY THE DEPARTMENT/INSTITUTE.

APPLICATIONS WHICH DO NOT HAVE THE REQUIRED DOCUMENTS WILL BE TREATED AS INCOMPLETE AND SUCH APPLICATIONS MAY NOT BE CONSIDERED FOR ADMISSION.

CHAPTER-6

RESERVATION OF SEATS AND GUIDELINES FOR RESERVATION

(A) Distribution of seats

The seats shall be distributed as under :

- All India Category including Haryana : 15%
- Bonafide Residents of Haryana : 85%*

***(60% of the seats** earmarked for bonafide residents of Haryana will be reserved for the categories as mentioned at (B) below, as per State Govt. policy and remaining **40% seats** will be filled from among Haryana General Category)

(B) Reservation of seats for Bonafide Residents of Haryana

The seats shall be reserved for the categories as under :

(i)	Scheduled Castes	20%
(ii)	Backward Classes of Haryana (except Socially Advanced Persons/Sections (Creamy Layer)	27% (16 % for Block-A) (11 % for Block-B)
(iii)	Economically Weaker Sections (who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Class (Block-A &B) other than category (i) & (ii) above.	10%
(iv)	Differently Abled	03% if the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%).
(v)	Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/ institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2019, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2020 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.	

(C) Guidelines for Reservation :

- The Reservation of seats is as per the Reservation Policy of the Haryana Govt. and is subject to any change/amendment by the State Govt. from time to time.

2. If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa.
3. The seats remaining vacant under various reserved categories other than SC category will be converted into General Category only if up to the date of display of final list or day of final counseling (whichever applicable), no eligible candidate belonging to the respective reserved categories is available for admission.

4. **If a candidate of Haryana General, SC, BC and EWSs also apply for Differently Abled/ESM/ DFF category will be considered first for Haryana General, SC, BC and EWSs category.**

5. Candidates claiming reservation under Scheduled Caste will submit the certificate as per **Annexure-II**, Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Proforma as per **Annexure-III** and **Income Certificate from the Competent Authority** at the time of Counseling. Vide Notification No. 1282-SW(1) dated 28.08.2018 the Government of Haryana Welfare of Scheduled Castes and Backward Classes Department has intimated that the Government Notification No. 808-SW(1) dated 17.08.2016 has been examined in consultation with the Advocate General Haryana. The Advocate General relying upon the judgment of the Hon'ble Punjab and Haryana High Court has opined that the criteria for computing annual income as prescribed under the above notification as gross annual income shall include income from all sources. All previous notifications or instructions which provided for a different mode of computing annual income stands over-ridden.

Income certificate mentioning gross annual income issued after 17.08.2016 shall only be considered for availing any benefit under BC(A) and BC(B) category.

Instructions for gross annual income of BC (A) and BC(B) category issued vide Haryana Government, Welfare of Schedule Castes and Backward Classes Department Notification No. 1282-SW(1) dated 28.08.2018 be followed and Haryana Government Notification No. 808-SW(1) dated 17.08.2016 be set aside as the Hon'ble Punjab & Haryana High Court, Chandigarh vide its judgment dated 07.08.2018 rendered in CWP 15731 of 2018, titled as Nisha vs. State of Haryana and ors. while deciding bunch of CWPs including CWP No. 18234, Anupama & Anuradha Vs. State of Haryana and Others (relating to admission under BC category in LL.B. 3-Yr. course of the KUK session 2018-19) while allowing the said CWPs the Hon'ble High Court has set aside the Haryana Govt. Notification dated 17.08.2016 and has further directed that the counselling shall be held afresh **on the basis of the earlier existing criteria limiting the preference to those BCs with an income upto Rs.6 lakhs with no further sub-classification.**

6. Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Differently Abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Differently abled candidates belonging to Haryana are required to submit the certificate as per **Annexure-V**.
7. Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per **Annexure-VI**.
8. Certificate from Ex-Servicemen and their wards for Deceased or Disabled or Discharged Military/ Paramilitary Personnel, Ex-Servicemen or Ex-Personnel of Para-Military Forces as per **Annexure-VII**.
9. Certificate from Ex-Employees and their wards for the Ex-employees of Indian Defence Services/Paramilitary Forces as per **Annexure-VIII**.
10. For horizontal reservation, ESM/DFE candidates of General, SC and BC category will also have to furnish ESM/DFE certificate.
11. As per instructions of the Government of Haryana, General Administration Department, General Services-III Branch, Chandigarh containing in letter No. 22/10/2013-1GSIII dated 10.08.2017 for giving following priorities for reservations or preferences to the wards of Armed Forces personnel for admission in medical/professional/non-professional courses running in the University Teaching Departments/Institutes/Affiliated/Maintained Colleges/ Institutes :

- (a) Priority-I : Widows/Wards of Defence personnel killed in action.
- (b) Priority-II : Wards of disabled in action and boarded out from service



- (c) Priority-III : Widows / Wards of Defence personnel who died while in service with death attributable to military service.
- (d) Priority-IV : Wards of disabled in service and boarded out with disability attributable to military service.
- (e) Priority-V : Wards of Ex-servicemen who are in receipt of Gallantry Awards:
- (i) Param Vir Chakra
 - (ii) Ashok Chakra
 - (iii) Sarvottam Yudh Seva Medal
 - (iv) Maha Vir Chakra
 - (v) Kirti Chakra
 - (vi) Uttam Yudh Seva Medal
 - (vii) Vir Chakra
 - (viii) Shaurya Chakra
 - (ix) Yudh Seva Medal
 - (x) Sena, Nau Sena, Vayu Sena Medal
 - (xi) Mention - in-Despatches
- (f) Priority-VI : Wards of Ex-servicemen.

The Admission Committee vide its Res. No. 6 dated 14.05.2018 has resolved the above instructions of the State Govt. be implemented in all the courses being run in the University Teaching Departments/Institutes and affiliated/ maintained Colleges.

12. In pursuance of the decision of Hon'ble Punjab & Haryana High Court, Chandigarh dated 11.04.2013 in the LPA 98/2013 (O&M) CWP No.20359 of 2012, Sh. Ishwar Singh Vs KUK & Others, preference shall be given to ESM first before giving admission to wards against ESM reserved seats.
13. Under differently abled category, atleast one candidate will be admitted, even if the share is less than 0.5 seat.
14. All the eligible candidates, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.
15. All the eligible candidates of reserved categories shall be considered first for Haryana General category seats.
16. Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
17. 30% seats in M.P.Ed. will be reserved for female candidates in all categories.
18. Differently Abled candidates will not be considered for admission to M.P.Ed..
19. **Admission Criteria for EWSs derived from the Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 as under :**
 - (a) **Income & Assets Certificate issuing Authority :**
 - (i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.
 - (ii) As per instructions given in Govt. of Haryana General Administration Dept. (G-III Branch) Notification No.22/12/2019-1GS-III dated 13.03.2019, Verifying Authorities for issue of EWS Certificate shall be same as prescribed for issue of resident/income certificates as specified in instruction No. 22/28/2003-3GS-III, dated 30.01.2004.
 - (iii) The prescribed format for EWS Income and Asset Certificate shall be provided at **Annexure-IV.**
 - (b) **Criteria of Income & Assets :**
 - (i) Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs.6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation, Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.

- (ii) Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-
- 5 acres of agricultural land and above;
 - Residential flat of 1000 sq. ft. and above;
 - Residential plot of 100 sq. yards and above in notified municipalities;
 - Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
 - Total immovable assets owned are valued at Rs. One Crore or more.
- (iii) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- (iv) The term "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

Note : For any other clarification, Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 will be referred.

CHAPTER-7

ELIGIBILITY CERTIFICATE

The eligibility for admission to various courses will be checked by the Chairperson/Director of the Department/Institute concerned at their own level and after provisional admission, the Registration Branch will check all documents of admitted candidates **except** State Universities/Board of Haryana. The candidates who have passed their lower examination from any University **except** State Universities/Board of Haryana, are required to obtain an Eligibility Certificate from the Registration Branch before they are admitted provisionally by the Department/Institute concerned. For Eligibility Certificate, the prescribed form can be had from the concerned Department/Institute. Application Form alongwith original certificates should be submitted to the Branch Officer (Regn. Branch) for issuing the Eligibility Certificate. No such students will be given even provisional admission without obtaining Eligibility Certificate.

FOREIGN STUDENTS

Candidates who have passed lower/qualifying examinations from foreign Universities or Boards are required to submit Eligibility Certificate. The Eligibility Certificate will be issued by the Registration Branch on checking the required documents, such as student's visa and original documents of a Foreign student. No Foreign student will be given even provisional admission without obtaining Eligibility Certificate.

CHAPTER-8

GUIDELINES FOR CANCELLATION OF SEATS AND REFUND/ADJUSTMENT OF FEE

- For withdrawal of admission Fee, the candidate should submit a request in the concerned Department as per the date given at **Chapter-1**. After withdrawal, the seat shall be cancelled and shall be allotted to next eligible candidate. Proforma of **Application for Adjustment of Dues/Fees at Annexure-XII and Application for withdrawal of admission and refund of fee at Annexure-XIII**.
- In case a candidate gets a new seat in subsequent counselling, the earlier allotment/ admission, if any, will stand cancelled automatically.
- In case a candidate upgrades to a new discipline in the university, he/she should report again in the allotted Department but need not to deposit one semester fees again. He will deposit the balance fee if any. Surplus fee will be adjusted/refunded by the concerned Department.
- The candidates who did not get seat in previous counselling or who are not satisfied with the allotted seat may try in subsequent counselling for getting a seat as per the case respectively. **Once the seat in subsequent counselling is allotted, the previous seat allotted (if any) will automatically be cancelled. After allotment of seat in subsequent counselling, the candidate must report at the allotted institute and in case of non reporting by the candidate, the newly allotted seat will also be cancelled and that seat will be automatically offered to the candidates in the next subsequent counselling. Previously allotted seat once withdrawal by a candidate, the same will not be given to him again by any means after new allotment of seat in the subsequent counselling even if it remains vacant.**

VII. RESERVATION OF SEATS AND GUIDELINES FOR RESERVATION

DISTRIBUTION OF SEATS

(A) The seats shall be distributed as under :

Sr.	Category	Percentage
1.	All India Open Category including Haryana	15% of the Sanctioned Intake
2.	Bonafide Residents of Haryana (State Quota)	85% of the Sanctioned Intake (State Quota is equally divided into Haryana Open General Category and Reserved Categories of Haryana)
	(i) <u>Haryana Open General Category</u>	*50% of State Quota (i.e. 42.5% of total intake)
	a. Economically Weaker Sections of Haryana (who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Class (Block-A & B) other than category (ii) a & b below.)	*10% of seats reserved for EWS out of Haryana Open General Category seats.
	(ii) <u>Reserved Categories of Haryana</u>	50% (of State Quota i.e. 42.5% of total intake)
	a. <u>Schedule Castes of Haryana</u>	20% of State Quota (i.e. 17% of total intake)
	(i) <u>Scheduled Castes</u>	10% of State Quota (i.e. 8.5% of total intake)
	(ii) <u>Deprived Schedule Castes</u>	10% of State Quota (i.e. 8.5% of total)
	b. <u>Backward Classes of Haryana (except Socially Advanced Persons/Sections (Creamy Layer))</u>	27% of State Quota (i.e. 22.95% of total intake)
	i. <u>BC (Block-A)</u>	16% of State Quota (i.e. 13.6% of Total Intake)
	ii. <u>BC (Block-B)</u>	11% of State Quota (i.e. 9.35% of Total Intake)
	(iii) <u>Differently Abled</u>	03% of State Quota (i.e. 2.55% of Total Intake) If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%).
	(iv) Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/ institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2019, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2021 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.	

- Note :
1. The reservation of seats as per reservation policy of Haryana Government and is subject to any change/amendment by the State Government from time to time.
 2. Where a seat set aside for candidate from Deprived Scheduled Castes for admission in Government Educational Institutions is not filled up in academic year due to non-availability of candidate of Deprived Scheduled Castes possessing the requisite qualifications, the same shall be made available to candidate of Scheduled Castes. Reserved seats will not be carried forward to next year.
 3. Remaining instructions for reservation shall remain the same as already notified by the State Government from time to time.

(B) Guidelines for Reservation:

1. If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa.
2. The seats remaining vacant under various reserved categories other than SC category will be converted into General Category only if up to the date of display of final list or day of final counseling (whichever applicable), no eligible candidate belonging to the respective reserved categories is available for admission.
3. Candidates claiming reservation under Scheduled Caste will submit the certificate as per Annexure (Scheduled Caste Certificate), Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Proforma as per Annexure (Backward Class Certificate 'A' or 'B') given in the Prospectus and Income Certificate from the Competent Authority. Vide Notification No. 1282-SW(1) dated 28.08.2018 the Government of Haryana Welfare of Scheduled Castes and Backward Classes Department has intimated that the Government Notification No. 808-SW(1) dated 17.08.2016 has been examined in consultation with the Advocate General Haryana. The Advocate General relying upon the judgment of the Hon'ble Punjab and Haryana High Court has opined that the criteria for computing annual income as prescribed under the above notification as gross annual income shall include income from all sources. All previous notifications or instructions which provided for a different mode of computing annual income stands over-ridden. Income certificate mentioning gross annual income issued after 31.03.2019 (i.e. w.e.f. 01.04.2019) shall only be considered for availing any benefit under BC (A) and BC(B) category. Instructions for gross annual income of BC (A) and BC(B) category issued vide Haryana Government, Welfare of Schedule Castes and Backward Classes Department Notification No. 1282-SW(1) dated 28.08.2018 be followed and Haryana Government Notification No. 808-SW(1) dated 17.08.2016 be set aside as the Hon'ble Punjab & Haryana High Court, Chandigarh vide its judgment dated 07.08.2018 rendered in CWP 15731 of 2018, titled as Nisha vs. State of Haryana and ors. while deciding bunch of CWPs including CWP No. 18234, Anupama & Anuradha Vs. State of Haryana and Others (relating to admission under BC category in LL.B. 3-Yr. course of the KUK session 2018-19) while allowing the said CWPs the Hon'ble High Court has set aside the Haryana Govt. Notification dated 17.08.2016 and has further directed that the counseling shall be held afresh on the basis of the earlier existing criteria limiting the preference to those BCs with an income upto Rs.6 lakhs with no further sub-classification.
4. Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Differently abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Differently abled candidates belonging to Haryana are required to submit the certificate as per Annexure (Medical certificate for Differently Abled) given in the Prospectus.
5. Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per Annexure (Certificate to be furnished by Children/grand Children of Freedom Fighter) given in the Prospectus.
6. Certificate from Ex-Servicemen and their wards for Deceased or Disabled or Discharged Military/Paramilitary Personnel, Ex-Servicemen or Ex-Personnel of Para-Military Forces as per Annexure given in the Prospectus.
7. Certificate from Ex-Employees and their wards for the Ex-employees of Indian Defence Services/Paramilitary Forces as per Annexure I given in the Prospectus.
8. For horizontal reservation, ESM/DFE candidates of General, SC and BC category will also have to furnish ESM/DFE certificate.
9. As per instructions of the Government of Haryana, General Administration Department, General Services-III Branch, Chandigarh containing in letter No. 22/10/2013-1GSIII dated 10.08.2017 for giving following priorities for reservations or preferences to the wards of Armed Forces personnel for admission in medical/professional/non-professional courses running in the University Teaching Departments/Institutes/Affiliated/Maintained Colleges/ Institutes :

- (a) Priority-I : Widows/Wards of Defence personnel killed in action.
 (b) Priority-II : Wards of disabled in action and boarded out from service.
 (c) Priority-III : Widows / Wards of Defence personnel who died while in service with death attributable to military service.
 (d) Priority-IV : Wards of disabled in service and boarded out with disability attributable to military service.
 (e) Priority-V : Wards of Ex-servicemen who are in receipt of Gallantry Awards:
 (i) Param Vir Chakra
 (ii) Ashok Chakra
 (iii) SarvottamYudh Seva Medal
 (iv) MahaVir Chakra
 (v) Kirti Chakra
 (vi) UttamYudhSeva Medal
 (vii) Vir Chakra
 (viii) Shaurya Chakra
 (ix) YudhSeva Medal
 (x) Sena, Nau Sena, Vayu Sena Medal
 (xi) Mention - in-Despatches
 (f) Priority-VI : Wards of Ex-servicemen.

The Admission Committee vide its Res. No. 6 dated 14.05.2018 has resolved the above instructions of the State Govt. be implemented in all the courses being run in the University Teaching Departments/Institutes and affiliated/ maintained Colleges.

10. In pursuance of the decision of Hon'ble Punjab & Haryana High Court, Chandigarh dated 11.04.2013 in the LPA 98/2013 (O&M) CWP No.20359 of 2012, Sh. Ishwar Singh Vs KUK & Others, preference shall be given to ESM first before giving admission to wards against ESM reserved seats.
11. Under differently abled category, at least one candidate will be admitted, even if the share is less than 0.5 seat.
12. If a candidate of Haryana General, SC, BC and EWSs also apply for Differently Abled/ESM/ DFF category will be considered first for Haryana General, SC, BC and EWSs category.
13. * All the eligible candidates, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.
14. *All the eligible candidates of reserved categories shall be considered first for Haryana General category seats.
 *(Note: Allotment of seats under Clause 13 &14 above shall be strictly as per Director General Higher Education, Haryana Letter No.12/1-2017AD(3) Dated 04.06.2018 and Principal Secretary to Govt. Haryana Welfare of Scheduled Castes and Backward Classes, Department, Chandigarh letter No.EC/2018/20179-389 dated 26.04.2018 as per Annexure given in the Prospectus.
15. Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
16. Admission Criteria for EWSs derived from the Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 as under:
 (a) Income & Assets Certificate issuing Authority:
 (i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.
 (ii) As per instructions given in Govt. of Haryana General Administration Dept. (G-III Branch) Notification No.22/12/2019-1GS-III dated 13.03.2019, Verifying Authorities for issue of EWS Certificate shall be same as prescribed for issue of resident/income certificates as specified in instruction No. 22/28/2003-3GS-III, dated 30.01.2004.

- (iii) The prescribed format for EWS Income and Asset Certificate shall be provided at **Annexure given in the Prospectus.**
- (b) **Criteria of Income & Assets:**
- (i) Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs.6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.
- (ii) Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-
- 5 acres of agricultural land and above;
 - Residential flat of 1000 sq. ft. and above;
 - Residential plot of 100 sq. yards and above in notified municipalities;
 - Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
 - Total immovable assets owned are valued at Rs. One Crore or more.
- (iii) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- (iv) The term "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

Note: For any other clarification, Government of Haryana, Notification No. 22/12/2019-IGS-III dated 25.02.2019 and even No. dated 13.03.2019 will be referred.

Additional/Supernumerary Seats :

@ Additional/supernumerary seats i.e. 26 (outstanding sports persons-22 (Arts-10, Science-5, Commerce-5, Integrated Courses-2) NCC-01, NSS-01, Kashmiri Migrants - 01, Kashmiri Non Migrants-01.

Note:

1. In addition to the sanctioned seats, additional seats for the following categories will be as under:

- (A) Two additional seats in P.G. courses including Law (3 Yr.) & Integrated courses and 10 seats in Arts, 05 seats in Science and 05 Seats in Commerce in TDC Part-I over and above the sanctioned seats for the outstanding sports persons (except the courses in which admissions are being made by the Haryana State Counseling Board/A.I.E.E.E.) w.e.f. the session 2018-19 as per the following criteria :

(I) NORMS, GUIDELINES & CRITERIA TO DECIDE THE MERIT FOR OUTSTANDING SPORTS PERSON FOR 2 ADDITIONAL SEATS IN P.G. COURSES INCLUDING LAW (3 YR.) & INTEGRATED COURSES

Norms For Outstanding Sports Person : Outstanding Sports Person means a person who has atleast represented the University or State in the Inter University or Senior National Level Championship or above. This include (Senior National, Federation Cup, National League, Inter Zonal National, National Games/National University Games during the course of his/her Graduate/Post Graduate studies).

Guidelines for Sports Seats

Sports Certificate for admission will only be considered, if the candidate produce the Gradation Certificate from the respective Govt. in respect of the game/sports for which the candidate claim outstanding sports person seat.

In case any state does not issue the Gradation Certificate, the following criteria will be adopted :

- In case of International/National participation or Position Holder, a certificate of authenticity will be required from concerned National Federation/State Association.
- In case of Inter University Participation or Inter University Position Holder other than Kurukshetra University, a certificate of authenticity from the Head of Sports of the concern University will be required.
- The game/event must be in the scheduled list of Association of Indian University Sports Calendar.
- The tournament must be organised by recognised Federation/Association duly affiliated with State Olympic Association/Indian Olympic Association and Ministry of Youth Affairs & Sports.

- e) Achievement during the course of Graduate and Post-Graduate studies will be considered for admission in Post-Graduate courses including Law (3 Year).
- f) No sports achievement lower than the above will be considered for admission for outstanding sports person category, even if the seats remain vacant.

Criteria to decide the Merit

- a) In case of tie in the sports achievement level then the maximum number of achievements at the same level of the minimum eligibility under sports criteria will be taken into account for deciding the merit.
- b) If still there is tie, then the marks obtained in the Qualifying Exam. will be considered for deciding the merit.
- c) If still there is tie, then the age will be considered for the merit (Higher in the age will be considered for the merit).

No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra, CBSE Nationals /Vidya Bharti Nationals /Rural Tournaments /Panchayat Tournaments /Novaodya Nationals and invitation non-recognised tournaments/sports festivals.

(ii) NORMS, GUIDELINES & CRITERIA TO DECIDE THE MERIT FOR 10 SEATS IN ARTS, 05 SEATS IN SCIENCE AND 05 SEATS IN COMMERCE FOR OUTSTANDING SPORTS PERSONS IN T.D.C. PART- I & TWO (02) SEATS IN INTEGRATED COURSES

Norms For Outstanding Sports Person : Outstanding sports person means a person who has atleast participated in School Nationals/Junior National/Youth National/National School Games in [under 19/17 (nineteen/ seventeen) year Age Group] or above in the preceding three years.

Guidelines for Sports Seats

Sports Certificate for admission will only be considered, if the candidate produces the Gradation Certificate from the respective Govt. in respect of the game/sports for which the candidate claim outstanding sports person seat.

In case any state does not issue the Gradation Certificate, the following criteria will be adopted :

- a) In case of International/ National participation or Position Holder, a certificate of authenticity will be required from concerned National Federation/State Association.
- b) In case of Inter University Participation or Inter University Position Holder other than Kurukshetra University, a certificate of authenticity from the Director Sports/Head of Sports of the concern University will be required.
- c) The game/event must be in the scheduled list of Association of Indian University Sports Calendar.
- d) The tournament must be organised by recognised Federation / Association duly affiliated with State Olympic Association/ Indian Olympic Association and Ministry of Youth Affairs & Sports.
- e) Achievements of the proceeding three years will be considered for Under-Graduate courses.
- f) No sports achievement lower than the above will be considered for admission for outstanding sports person category, even if the seats remain vacant.

Criteria to decide the Merit

- a) In case of tie in the Sports achievement level then the maximum number of achievements at the same level of the minimum eligibility under sports criteria will be taken into account for deciding the merit.
- b) If still there is tie, then the marks obtained in the Qualifying Exam. will be considered for deciding the merit.
- c) If still there is tie, then the age will be considered for the merit (higher in the age will be considered for the merit).

No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra/CBSE National, Vidya Bharti Nationals/Rural Tournaments/Panchayat Tournaments /Novaodya Nationals and invitation non-recognised tournaments /sports festivals.

- (B) One additional seat in all courses will be for NCC cadets who have attended the Republic Day (R.D.) Parade and Camp over and above the sanctioned seats.
- (C) One additional seat in all courses will be for NSS Merit Certificate holders who have attended the Republic Day (R.D.) Parade and Camp over and above the sanctioned seats.

- (D) As per instructions issued by the Director Higher Education, Haryana vide their letter No.18/51-2000 UNP (4) dated 27.01.2020, the concession for the wards of Kashmiri Migrants and Kashmiri Pandit/Kashmiri Hindu Families (Non-Migrants) living in Kashmir Valley for admission in Higher Educational Institutions is over and above the State Reservation Policy and requested to follow the instructions of Govt. of India issued by the Ministry of Human Resource Development, Department of Higher Education vide F. No.3-4/2017-NER dated 15.10.2019 until the instructions are withdrawn or amended.

Vide Admission Committee Res. No. 1(iv) dated 16.06.2020, One additional seat over and above the sanctioned seats in all courses for Kashmiri Migrants and One additional seat over and above the sanctioned seat in all courses for Kashmiri Pandits/ Kashmiri Hindu Families (Non-Migrants living in the Kashmir Valley) in the UTDs./Institutes. These seats will be interchangeable, if the candidate of concerned category is not available. The candidates seeking admission under Kashmiri Migrants and Kashmiri Pandit/Kashmiri Hindu Families (Non-Migrants) living in Kashmir Valley seats should upload attested copies of the following documents along with the Admission Application Form.

(a) **Kashmiri Migrants**

- (i) Attested copy of migration certificate duly signed by competent authority or Relief Commissioner.
(ii) Proof of current residence such as Ration Card, Aadhar Card, Photo Identity Card/Voter Card, issued by the Election Commissioner, Driving License etc.

- (b) **Kashmiri Pandit/Kashmiri Hindu Families (Non-Migrants) living in Kashmir Valley:** Attested copy of Domicile Certificate at the time of submission of Application Form.

(E) **Supernumerary Seats for International Students:**

15% seats in all courses are classified as supernumerary seats for Foreign Students out of which 10% shall be earmarked for foreigners and 5% seats shall be earmarked for wards of Indians working in Gulf and South East Asia. These seats are interchangeable. Foreign students, if admitted, will have to produce No Objection Certificate from the Ministry of External Affairs and/or Ministry of Education, Govt. of India, irrespective of anything contained in any other Handbook Calendar published by this University. Detailed rules for admission to Foreign Students are given under the title "ADMISSION RULES AND PROCEDURE FOR INTERNATIONAL STUDENTS".

VIII. INFORMATION REGARDING ADMISSION PROCEDURE

A. SELECTION PROCEDURE

Admission Criteria:

Admissions to all the courses/streams will be made on the basis of merit of qualifying examination. No other weightage will be given.

While preparing the Merit List for admission, the following rules shall be followed to determine the inter-se merit:

- (i) Firstly, based on the Total Percentage of Marks obtained in the qualifying examination, the candidate having higher percentage of marks to be ranked higher.
- (ii) The tie breaking criteria for admission to various courses for the session 2020-21.
- (a) Marks of qualifying examination, if tie still persists, then
(b) Marks of 10+2/12th (where applicable), if tie still persists, then
(c) Marks of matriculation examination, if tie still persists, then
(d) Senior in age
- (iii) On the basis of the merit of the candidate, the seat allotment process will be carried out and Merit List of various courses as per the schedule shall be displayed on the portal.

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)
(‘A’ Grade, NAAC Accredited)

No.AcM-3/Misc.5(iv)/19/10627-10776
Dated : 28.06.2019

To

1. The Chairpersons/Directors/Principals of the University Teaching Departments/Institutes, KUK
2. The Principals of all the affiliated Colleges/Institutes, of Kurukshetra University, Kurukshetra.

Subject : Regarding reservation of Economically Weaker Sections (EWS) in admissions.

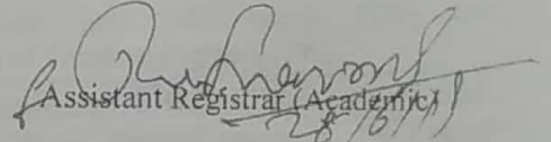
Dear Sir/Madam,

I am directed to inform you that the Director, Higher Education, Haryana vide letter No. KW30/3-2019 Co.(2) dated 24.06.2019 (copy enclosed) has clarified that 10% reservation for Economically Weaker Sections (EWS) will be 50% of the State Quota and will be 42.5% of the total intake (i.e. 50% of General Category out of 85% of Haryana domicile) for admission to various courses in the Educational Institutions of the Government/Government Aided/Self-financing Colleges/Institutes of Haryana.

Accordingly, the reservation policy for admissions to various courses has been revised as per Annexure-I to this letter. You are requested to make admissions for the session 2019-20 as per revised reservation policy of the State Government.

Yours faithfully,

DA/As above


Assistant Registrar (Academic)
28/6/19


Offg. Principal
Indira Gandhi National College
LADWA Distt. Kurukshetra


Convener, IQAC
Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra

DISTRIBUTION AND RESERVATION OF SEATS

The seats shall be distributed as under :

Sr. No.	Category	Percentage
1.	All India Open Category including Haryana	15% of the Sanctioned Intake
2.	Bonafide Residents of Haryana (State Quota)	85% of the Sanctioned Intake (State Quota is equally divided into Haryana Open General Category and Reserved Categories of Haryana)
(i)	<u>Haryana Open General Category</u>	*50% of State Quota (i.e. 42.5% of total intake)
a.	Economically Weaker Sections of Haryana (who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Class (Block-A & B) other than category (ii) a & b below.)	*10% of seats reserved for EWS out of Haryana Open General Category seats.
(ii)	<u>Reserved Categories of Haryana</u>	50% (of State Quota i.e. 42.5% of total intake)
a.	Scheduled Castes	20% of State Quota (i.e. 17% of Total Intake)
b.	Backward Classes of Haryana (except Socially Advanced Persons/Sections (Creamy Layer)	27%
i.	BC (Block-A)	16% of State Quota (i.e. 13.6% of Total Intake)
ii.	BC (Block-B)	11% of State Quota (i.e. 9.35% of Total Intake)
(iii)	<u>Differently Abled</u>	03% of State Quota (i.e. 2.55% of Total Intake) If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%).
(iv)	Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/ institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2019, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2020 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.	

- Note :**
1. The reservation of seats as per reservation policy of Haryana Government and is subject to any change/amendment by the State Government from time to time.
 2. Remaining instructions for reservation shall remain the same as already notified by the State Government from time to time.
 3. For any other clarification, Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019, even No. dated 13.03.2019 and KW30/03-2019 Co.(2) dated 24.06.2019 will be referred.


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LIST OF DEPRIVED SCHEDULED CASTES

1. Ad Dharmi
2. Baimiki
3. Bangali
4. Barar, Burar, Berar
5. Batwal, Barwala
6. Bauria, Bawaria
7. Bazigar
8. Bhatara
9. Chanal
10. Dagi
11. Darain
12. Deha, Dhaya, Dhea
13. Dhanak
14. Dhogri, Dhangri, Siggri
15. Dumna, Mahasha, Doom
16. Gagra
17. Gandhila, Gandil, Gondola
18. Kabirpanthi, Julaha
19. Khatik
20. Kori, Koli
21. Marja, Marecha
22. Marhaba, Mazhabi Sikh
23. Megh, Meghwal
24. Nat, Badi
25. Od
26. Pasi
27. Perna
28. Pherera
29. Sanhai
30. Sanhal
31. Sansi, Bhedkut, Manesh
32. Sansoi
33. Sapela, Sapera
34. Sarera
35. Sikigar, Bariya
36. Sirkaland

Handwritten signature


 Offg. Principal
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 LADWA Distt., Kurukshetra


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LIST OF BACKWARD CLASSES IN HARYANA STATE

BLOCK, A

- | | | | |
|----|--|-----|---|
| 1 | Aheria, Aheri, Heri, | 36. | Khanjhara Naik, Thori or Turi, Hari |
| 2 | Barra | 37. | Kuchband |
| 3 | Beta, Hensi or Hesi | 38. | Labana |
| 4 | Bagria | 39. | Lakhera, Manihar, Kachera |
| 5 | Barwar | 40. | Lohar, Panchal-Brahmin |
| 6 | Barai, Tamboli | 41. | Madari |
| 7 | Baragi, Bairagi, SwamiSadh | 42. | Mochi |
| 8 | Baltera | 43. | Mirasi |
| 9 | Bharbhujia, Bharbhunja | 44. | Nar |
| 10 | Bhat, Bhatra, Darpi, Ramiya | 45. | Noongar |
| 11 | Bhuhalla Lohar | 46. | Nalband |
| 12 | Changar | 47. | Pinja, Penja |
| 13 | Chirimar | 48. | Rehar, Rehara or Re |
| 14 | Chang | 49. | Raigar |
| 15 | Chimba, Chhipi, Chimpa, Darzi, Rohilla | 50. | Rai Sikhs |
| 16 | Daiya | 51. | Rechband |
| 17 | Dhobis | 52. | Shorgir, Shergir |
| 18 | Dakaut | 53. | Soi |
| 19 | Dhimar, Mallah, Kashyap, Rajpoot, Kahar, Jhiwar, Dhinwar, Khewat, Mehra, Nishad, Bhisti, Sheikh-Abbasi | 54. | Singhikant, Singiwala |
| 20 | Dhosali, Dosali | 55. | Sunar, Zargar, Soni |
| 21 | Faquir | 56. | Thathera, Tamera Sakka, |
| 22 | Gwaria, Gauria or Gwar | 57. | Teli |
| 23 | Ghirath | 58. | Banjara, Banjara |
| 24 | Ghasi, Ghasiara or Ghosi | 59. | Weaver (Jullaha) |
| 25 | Gorkhas | 60. | Badi/Baddon |
| 26 | Gawala, Gowala | 61. | Bhattu/Chattu |
| 27 | Gadaria, Pal, Baghel | 62. | Mina |
| 28 | Garhi-Lohar | 63. | Rahbari |
| 29 | Hajjam, Nai, Nais, Sain | 64. | Charan |
| 30 | Jhangra Brahman, Khati, Suthar, Brahmin, Tarkhan, Barhai, Baddi. | 65. | Chaaraj (Mahabrahman) |
| 31 | Joginath, Jogi, Nath, Yogi | 66. | Udasin |
| 32 | Kanjar or Kanchan | 67. | Ramgarhia |
| 33 | Kurmi | 68. | Rangrez, Lilgar, Nilgar, Lallari Dhiman |
| 34 | Kumhars, Prajapati | 69. | Dawala, Soni- Dawala, Nyaaria |
| 35 | Kamboj | 70. | Bhar, Rajbhar |
| | | 71. | Nat (Muslim) |
| | | 72. | Jangam |

BLOCK, B

- | | | | |
|---|------------------|----|--|
| 1 | Ahir/Yadav | 4. | Saini, Shakya, Kushwaha, Koeri, Maurya |
| 2 | Gujjar | 5. | Meo |
| 3 | Lodh/Lodha/Lodhi | 6. | Gosal/Gosain/Goswami |


Ujjwal Prakash
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HARYANA GOVERNMENT

Certificate Sr.No...../Year...../Teh.....

Photo of
applicant To be
attested by the
Issuing
Authority

SCHEDULED CASTE-CERTIFICATE

This is to certify that Shri/Smt./Kumari.....
Son/Daughter of Sh. resident of Village/Town.....
Tehsil..... District..... of the State/Union Territory ___ belongs to the
..... Caste/Tribe, which is recognized as a Scheduled Caste/Scheduled Tribe under
the Constitution (Scheduled Castes) Order 1950.

2 Shri/Smt./Kumari..... and/or his/her family ordinarily Reside(s)
in Village/Town..... of Tehsil.....
District..... of the State/Union Territory.....

Dated.....
Place.....

Signature with seal of Issuing Authority
Full Name.....
Designation.....
Address with
Telephone No. with STD Code.....

Issuing Authority: Tehsildar-cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of Government employee.

RWJ
Offg. Principal
Indira Gandhi National College
LADWA Distt. Kurukshetra

W...
SR
Convener, IQAC
Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra

HARYANA GOVERNMENT

Certificate Sr. No...../Year...../Teh.....

Photo of applicant To be
attested by the Issuing
Authority

BACKWARD CLASS CERTIFICATE

Block 'A' OR 'B'

This is to certify that Shri/Smt./Kumari.....
Son/Daughter of Sh..... resident of Village/Town.....
Tehsil..... District..... the State/Union Territory..... belongs to the---
Caste. This caste is mentioned in the State list of
BC Block.....

2. Shri/Smt./Kumari..... and/or his/her family ordinarily Reside(s) in Village/Town.....
..... of Tehsil..... District..... of the State/Union
Territory.....

3. This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt.
letter No. 1170-SW(1)-95 dated 07.06.1995, No.22/36/2000-3GS-III dated 9.8.2000 & No.213-SW(1)-2010
dated 31.8.2010.

Dated:.....
Place:.....

Signature with seal of Issuing Authority
Full Name.....
Designation.....
Address with
Telephone No. with STD Code.....

Issuing Authority:

Tehsildar-cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate

Head of Department in case of Government employee.

(The applicant shall submit an affidavit that he/She falls/does not fall in creamy layer)

P. M. J.
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U. S. D.
S. M.
Convener, IQAC
Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra

CERTIFICATE FOR CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS

No.....

Dated:.....

Certified that Shri Son/Daughter of Shri
resident of Village | Police Station

Tehsil..... District..... was a bonafide Freedom Fighter.

Signature of Officer authorized by
Chief Secretary, Haryana to
issue such certificate (with
office seal & stamp)

CERTIFICATE FOR DECEASED/DISABLED/DISCHARGED MILITARY PERSONNEL/ SERVING
MILITARY PERSONNEL/EX-SERVICEMEN

Certified that Sh..... Father of..... (name of the Candidate) is
serving military personnel/an ex-serviceman and he/his son/daughter is entitled for the benefit of reservation
of seats for admission in program in MD University, Rohtak. His detailed particulars are as under:

1. Name.....
2. Father's Name.....
3. Address.....
4. Reasons of discharge/retirement.....
5. Whether deceased/disabled during military service.....
if so, give details
6. Category
7. If serving, Rank and place of Posting.....

Signature of the Secretary Zila Sainik
Board or
Commanding Officer

Place:.....
Date:..... (Seal of the above authority)


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In-charge Officer, IQAC
Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra