

**BC-104**  
**COMPUTER APPLICATIONS IN BUSINESS**

External Marks: 80  
Internal Marks: 20  
Time: 3 Hours

**Note:** Paper setter will set nine questions in all. Question No. 1 comprising of five short types questions carrying four (4) marks each is compulsory. It covers the entire syllabus. Answer to each question should not be more than one page. Candidate is required to attempt four questions from the remaining eight questions carrying 15 marks each.

**Introduction to Computers:** definition, components and characteristics of computers; Input and output devices: memory and mass storage devices; Introduction to modern CPU and processors.

**Computer software:** introduction, types of software: system, application and utility software; Programming languages; Introduction to operating system: types and function of operating system: Real-time applications; Operating systems for Tabs, mobile phones, Android, etc.; Open source software: An overview.

**Application software:** Spreadsheets, Word processors, Database management software; Networks basic. types of networks, topologies, media hardware and software required for networking.

**Practical:** A student must be able to work on Windows and be proficient in the use of MS Word, MS Excel, and PowerPoint.

**REFERENCES**

- Leon, Alexis: Fundamental of Information Technology, Vikas Publication: House (P) Ltd., New Delhi
- Mansfield, Ron: The Compact Guide to Microsoft Office, BPB Publication, Delhi.
- Minoli, Daniel, Internet and Intranet Engineering, Tata McGraw-Hill Publishing Co Ltd., New Delhi.
- Saxena, Sanjay: A First Course in Computer, Vikas Publication House (P) Ltd., New Delhi.

  
*Offg. Principal,*  
*Indira Gandhi National College,*  
*LADWA Distt. Kurukshetra*

**KURUKSHETRA UNIVERSITY, KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)

A+ Grade, NAAC Accredited

Internal Marks Entry For: Class Name : Bachelor of Commerce(B.Com.)

Paper Type: FULL PAPERS || Semester : SEMESTER-01 || Session : Jan-March 2021

Subject Name : BC-104 | Computer Applications in Business

College Name : IG National College, Ladwa-1730

Maximum Marks : 20

S.No.	College Roll No	University Roll No	Student Name	Obtained Marks	Absent
1	120207003016	201018801	SANJANA	16	
2	120207003040	201021901	GOVIND GARG	16	
3	120207003043	201021902	EKANT		Absent
4	120207003061	201021903	KOMAL	20	
5	120207003051	201021904	NEERAJ MITTAL	14	
6	120207003002	201021905	ANJALI YADAV	17	
7	120207003021	201021906	KUNAL KUMAR	15	
8	120207003019	201021907	SHUBHAM	16	
9	120207003037	201021908	JASPREET SINGH	17	
10	120207003001	201021909	DIKSHA RANI	17	
11	120207003063	201021910	ANU DEVI	15	
12	120207003034	201021911	AMANDEEP KAUR	18	
13	120207003049	201021912	KAMALJEET KAUR	17	
14	120207003029	201021913	MEENU	19	
15	120207003024	201021914	MANISHA DEVI	17	
16	120207003076	201021915	AMAN	15	
17	120207003007	201021916	RAJNI	17	
18	120207003020	201021917	RAHUL	8	
19	120207003027	201021918	SOURAV	13	
20	120207003013	201021919	KAVITA DEVI	16	
21	120207003008	201021920	BABITA RANI	16	
22	120207003014	201021921	PRINCE KUMAR	15	
23	120207003036	201021922	MOHIT	8	
24	120207003035	201021923	GURPREET SINGH	15	
25	120207003028	201021924	NEHA RANI	16	
26	120207003003	201021925	ISHU	20	
27	120207003048	201021926	MUSKAN	18	
28	120207003058	201021927	MEENAKSHI	16	
29	120207003015	201021928	DIMANSHI	8	

Teacher's Signature :  .....

HOD Signature :  .....

09 Mar 09, 2021

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S.No.	College Roll No	University Roll No	Student Name	Obtained Marks	Absent
30	120207003006	201021929	SACHIN SAINI	16	
31	120207003041	201021930	MAYAN	11	
32	120207003017	201021931	HARSH		Absent
33	120207003010	201021932	MAYANK KUMAR		Absent
34	120207003005	201021933	UJASHWI	16	
35	120207003073	201021934	SHIVANI	16	
36	120207003009	201021935	SWATI	18	
37	120207003023	201021936	RAJIV KUMAR	2	
38	120207003055	201021937	TAMNA	19	
39	120207003018	201021938	ABHISHEK	12	
40	120207003039	201021939	ATINDER SINGH	15	
41	120207003044	201021940	AMAN	11	
42	120207003078	201021941	SUMANPREET KAUR	8	
43	120207003056	201021942	MANSHI SAINI	18	
44	120207003052	201021943	SONIYA	18	
45	120207003062	201021944	SWATI	16	
46	120207003046	201021945	SIMRAN	15	
47	120207003057	201021946	ESHA	16	
48	120207003031	201021947	PAVLEEN KAUR	16	
49	120207003026	201021948	NEERU	16	
50	120207003022	201021949	HARSH	13	
51	120207003060	201021950	ANMOL GUPTA	12	
52	120207003071	201021951	ISHA RANI	17	
53	120207003064	201021952	SIYA	18	
54	120207003047	201021953	MEHAK	19	
55	120207003042	201021954	RAJAT KUMAR	12	
56	120207003072	201021955	KAVITA	16	
57	120207003054	201021956	PRIYA	19	
58	120207003012	201021957	HARSH KUMAR	13	

Teacher's Signature :  Submitted On : Mar 09, 2021

HOD Signature 

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59	120207003075	201021958	AAKRITI	16	
60	120207003065	201021959	JATINDER SINGH	13	
61	120207003074	201021960	SHAHNAZ	15	
62	120207003067	201021961	PARDEEP SINGH		Absent
63	120207003045	201021962	MANVINDER		Absent
64	120207003059	201021963	KHUSHI DEVI	19	
65	120207003053	201021964	SHAKSHI	20	
66	120207003069	201021965	JATIN KUMAR SHARMA	12	
67	120207003038	201021966	VIJAY KUMAR	15	
68	120207003070	201021967	RAKSHIT SINGH		Absent
69	120207003068	201021968	ABHISHEK KUMAR		Absent
70	120207003011	201021969	VANSHIKA	8	
71	120207003004	201021970	NIKITA RANI		Absent
72	120207003077	201021971	NISHANT	10	

Teacher's Signature : 

HOD Signature : 

Principal's Signature : .....

Submitted On : Mar 09, 2021

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