



INDIRA GANDHI NATIONAL COLLEGE

Dhanora-Ladwa 136 132 Distt. Kurukshetra

www.igncollege.ac.in email_id: igncollege@gmail.com

Department of Physics & Botany

COMMENCES A THIRTY HOURS DURATION COURSE

Professional Skills

Under Life Skills (Jeevan Kaushal) Scheme of UGC

Link for Registration: <https://forms.gle/XSEZSRrU7iLQgsyN8>

Features of the Course:

A. Career Skills

- | | | |
|--|---|---------|
| 1. Resume Skills | - | 3 Hours |
| 2. Interview Skills | - | 5 Hours |
| 3. Group Discussion Skills | - | 4 Hours |
| 4. Exploring Career Opportunity Skills | - | 3 Hours |

B. Team Skills

- | | | |
|---------------------------------|---|---------|
| 5. Presentation Skills | - | 5 Hours |
| 6. Trust & Collaboration | - | 2 Hours |
| 7. Listening as a Team Skill | - | 2 Hours |
| 8. Brain Storming | - | 2 Hours |
| 9. Social & Cultural Etiquettes | - | 2 Hours |
| 10. Internal Communication | - | 2 Hours |

Rules:

1. Regular student of this college can participate only.
2. Last date of Registration is 12th July, 2021.
3. No fees will be charged for this course.
4. Certificates will be given to eligible participants after qualifying the exam to be held at the end of the course.

Dr. Hari Parkash Sharma
Principal

Dr. Arvind Garg
Convener

Dr. Romesh Singh Bhaal
Co-Convener

Dr. Neetu
Org. Sec.