



INDIRA GANDHI NATIONAL COLLEGE

Dhanora-Ladwa 136 132 Distt. Kurukshetra

www.igncollege.ac.in

Email_id: igndenglish@gmail.com

Department of English

COMMENCES A THIRTY HOURS DURATION COURSE

Communication Skills

Under Life Skills (Jeevan Kaushal) Scheme of UGC.

Link for Registration: <https://forms.gle/VBLhd71BgwGkZ7jV9>

Features of the course:

Duration: 30 Hours

Number & Titles of Modules:

Total of 7 Modules

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|---|-----------|
| Module 1 Listening | - 4 Hours |
| Module 2 Speaking | - 6 Hours |
| Module 3 Reading | - 3 Hours |
| Module 4 Writing and different modes of writing | - 4 Hours |
| Module 5 Digital Literacy | - 4 Hours |
| Module 6 Effective use of Social Media | - 4 Hours |
| Module 7 Non-verbal communication | - 5 Hours |

Rules:

1. Regular students of this college can participate only.
2. Last date of Registration is 30 November 2021.
3. No fees will be charged for this course.
4. Certificates will be given to eligible participants after qualifying the exam to be held at the end of the course.

Dr. Hari Parkash Sharma
Principal

Dr. Rajesh Kumar
HOD

Mrs. Harneet Kaur

Dr. Amit Verma