

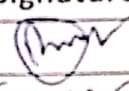
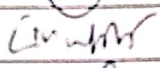
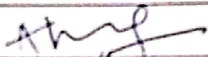
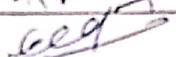
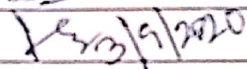
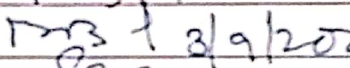
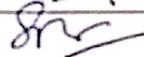

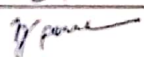
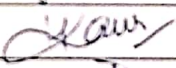
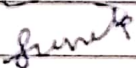
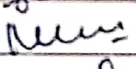
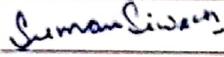
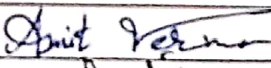
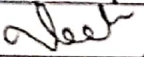

IGN College Ladwa (Dhanora) Distt. Kurukshetra 136 132

Dated: 03-09-2020

Notice

A meeting of the following staff members will be held on today i.e. 03.09.2020 at 1.00 pm in the meeting room for NAAC purpose. All are requested to attend.


Principal

S.No.	Name (Dr./Sh./Ms.)	Signature
1.	Dr. Ravish Chauhan	
2.	Dr. Madhu Gupta	
3.	Dr. Ashok Verma	
4.	Dr. S.C. Sharma	
5.	Dr. A.K. Garg	
6.	Dr. Romesh Bhall	
7.	Dr. Sandeep Bansal	
8.	Dr. Rupesh Gaur	
9.	Dr. Yashpal	
10.	Prof. Harneet Kaur	
11.	Prof. Sunita	
12.	Dr. Neeru Bala	
13.	Dr. Suman Siwach	
14.	Dr. Amit Kumar	
15.	Dr. Amit Verma	
16.	Dr. Neetu	
17.	Prof. Priyanka	
18.	Sh. Rajbir Singh	

The following decision were taken unanimously.

Agenda:

- 1. Merger of IQAC and NAAC Committee:-** For preparing SSR and AQAR 2019-20, it was decided to merge the IQAC and NAAC committees. Also, it is amended that new members to be included in the IQAC committee.
- 2. Criterion Wise Allocation:-** In the meeting, it was resolved that the work is to be allotted criterion wise for efficient and effective functioning. (list attached)
- 3. Discussion on Criterion:-** It has been resolved that criterion (point to point) wise discussion should be made in the presence of principal, advisors and IQAC convener to the respective IQAC members of allotted criterion.
- 4.** The meeting was ended with vote of thanks.

Dr. Hari Parkash Sharma
Principal
Indira Gandhi National College
LADWA Distt. Kurukshetra

Dr. Ravish Chauhan
Advisor

Dr. S.C. Sharma
Advisor

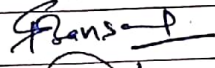
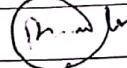
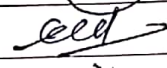
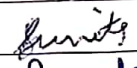
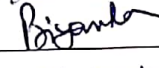
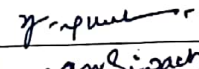
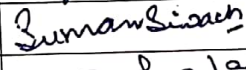
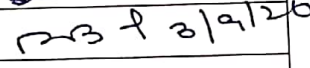
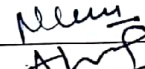

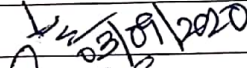
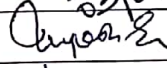
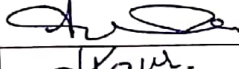
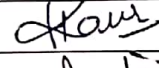
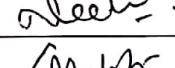
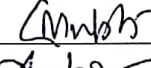
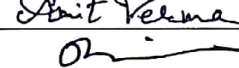
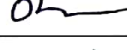
Dr. Sandeep Bansal
Convener IQAC
Convener
Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra

IGN College Ladwa (Dhanora) Distt. Kurukshetra 136 132

Dated: 03-09-2020

Notice

The following IQAC Committee has been formed for the NAAC w.e.f. 03.09.2020. All the staff members are requested to note the duties assigned to them and do the needful.

S.No.	Name (Dr./Sh./Ms.)	Duty assigned	Signature
1	Dr. Sandeep Bansal	Convener, IQAC	
2	Dr. Ravish Chauhan	Advisor	
3	Dr. S.C. Sharma	Advisor	
4	Mrs. Sunita Rani	Criteria-I	
5	Mrs. Priyanka		
6	Dr. Yashpal Singh	Criteria-II	
7	Dr. Suman Siwach		
8	Dr. Romesh Bhall	Criteria-III	
9	Dr. Neeru Bala		
10	Dr. A.K. Verma	Criteria-IV	
11	Dr. Arvind Garg		
12	Dr. Rupesh Gaur	Criteria-V	
13	Dr. Amit Kumar		
14	Mrs. Harneet Kaur	Criteria-VI	
15	Dr. Neetu		
16	Dr. Madhu Gupta	Criteria-VII	
17	Dr. Amit Verma		
18	Sh. Rajbir Singh	Technical Assistance	


Principal

04-09-2020

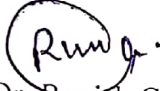
In reference to the decision made on 03-09-2020 in IQAC meeting, a meeting for discussion on criterion IInd (point to point) was held on 04-09-2020 at 1:00 pm with the following members in the meeting room.


1. Dr. Yashpal Singh
2. Dr. Suman Siwach

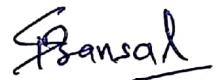
It was resolved.

1. Internal Assessment Procedure:- It was decided that proper record of students assignments & test will be maintained by Examination Branch. The documents related to assignments/tests should be deposited to the examination branch within a week.


Dr. Hari Parash Sharma
Principal
Indira Gandhi National College
LADWA Distt. Kurukshetra


Dr. Ravish Chauhan
Advisor


Dr. S.C. Sharma
Advisor


Dr. Sandeep Bansal
Convener IQAC
Convener
Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra

05-09-2020

In continuation of meeting held on 03-09-2020, the criterion IV was discussed in detail on 05-09-2020 with the following members at 10:00 am in the meeting room.

1. Dr. Ashok Verma
2. Dr. Arvind Garg

An elaborate discussion was held and following points were resolved unanimously.

1. **Motivate the Parents and Alumni to visit library:-** It was resolved that
 - a) The library committee should adopt some mechanism to motivate the Parents and Alumni to visit the well-equipped library of the college.
 - b) Proper visiting registers for Parents and Alumni should be maintained in the library.

In reference to the decision made on 03-08-2020 in IQAC meeting, the meeting for discussion on criterion VIth (point to point) was held on 05-09-2020 at 1:00 pm with the following members in the meeting room.


1. Ms. Harneet Kaur
2. Dr. Neetu


It was resolved that

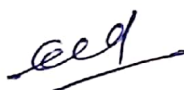
1. The vision and mission of the college should be uploaded on college website and written in the college premises.
2. The participation of students in working/management of college affairs should be ensured.
3. Effective welfare measures should be taken for students, teachers and non-teaching staff.
4. A training programme for skill enhancement should be organized for teaching and non-teaching staff.
5. Management information system (MIS) should be introduced in letter and spirit for academic and administrative affairs of the college.

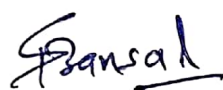
6. The funds collected by any agency (other than Govt.) or an individual should be disbursed through office and it should be brought to the books.
7. The fee paid or expenditure done on examination, books or any other item for a student done by an individual should be brought ^{to} the books and it should be reflected in the budget.

The discussion was ended with vote of thanks to the Principal, advisors and other IQAC members.


Dr. Hari Parkash Sharma
Principal
Indira Gandhi National College
LADWA Distt. Kurukshetra


Dr. Ravish Chauhan
Advisor


Dr. S.C. Sharma
Advisor


Dr. Sandeep Bansal
Convener IQAC
Indira Gandhi National College
Ladwa-135132 Distt. Kurukshetra

07-09-2020


The meeting for discussion on criterion IIIrd (point to point) was held on 07-09-2020 at 11:00 am with the following members in the meeting room.


1. Dr. Romesh Singh Bhaal
2. Dr. Neeru


It was resolved that

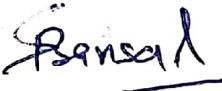
1. Collaboration/MOU with research lab/Industry should be carried an at least one activity should be there.
2. Seminar/workshop should be conducted on IPR, Entrepreneurship skills and research methodology. For this purpose a committee of teachers may be framed.
3. Extension activities in collaboration with Govt. or Non-Govt. organization should be done by NSS/NCC/YRC/Women Cell/Legal Literacy Cell etc.
4. Certificate of recognition for extension activities should be taken from the concerned authority.

The discussion was ended with vote of thanks to the Principal, advisors and other IQAC members.


Dr. Hari Parkash Sharma
Principal
Indira Gandhi National College
LADWA Distt. Kurukshetra


Dr. Ravish Chauhan
Advisor


Dr. S.C. Sharma
Advisor


Dr. Sandeep Bansal
Convener IQAC
Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra

08-09-2020


The meeting for the discussion on criterion ~~VI~~^{VII} (point to point) was held on 08-09-2020 at 10:00 am with the following members in the meeting room.

1. Dr. Madhu Gupta
2. Dr. Amit Verma


It was resolved that

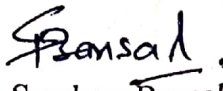
1. The College should go for alternate source of energy like Solar energy and 100% use of LED lights. For efficient use of power each room should have its own power supply or in a group of two rooms.
2. The achievements of students in Academic and Co-curricular activities may be displayed in the college e.g. position holder in university exam, participation in Republic Day Celebration, commended & recommended in cultural activities, participation in Basic Leadership Camp (NCC) and outstanding sports achievements.
3. MOU for E-waste management, proper disposal of chemical from labs may be done.
4. Few water bodies (Ponds) may be maintained in college campus to recharge the water table.
5. In view of restricted use of automobile, the data of previous years of the students and staff may be pedestrian or using bicycles is to be mentioned in SSR.
6. Some mechanism may be evolved for green audit, energy audit & environmental audit.
7. Facilities for differently abled students like ramps, wheel chair & rest room may be provided.
8. Some best practices should be evolved. A few like health checkup of girls or all the students may be done at college level by involving some physicians. To save environment, printed bags with the name of college can be distributed in the vicinity of the college at least once in month.

The discussion was ended with vote of thanks to the Principal, advisors and other IQAC members.


Dr. Hari Parkash Sharma
Principal
Indira Gandhi National College
LADWA Distt. Kurukshetra


Dr. Ravish Chauhan
Advisor


Dr. S.C. Sharma
Advisor


Dr. Sandeep Bansal
Convener IQAC
Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra

08-09-2020


The meeting for the discussion on criterion 1st (point to point) was held on 08-09-2020 at 1:00 pm with the following member in the meeting room.

1. Ms. Sunita Rani


It was resolved that

1. Add on courses/certificate courses may be introduced which should be of at least 30 hours.
2. The field work, project report in the curriculum of the subject like Zoology, Botany & Environmental Studies may be preserved.
3. Feedback Performa for the implementation and transaction of curriculum should be designed.

The discussion was ended with vote of thanks to the Principal, advisors and other IQAC members.


Dr. Hari Parkash Sharma
Principal
Indira Gandhi National College
LADWA Distt. Kurukshetra


Dr. Ravish Chauhan
Advisor

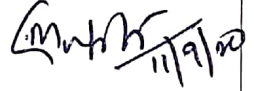
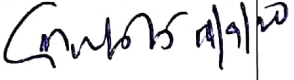
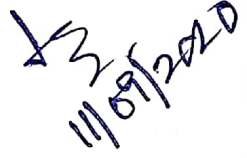
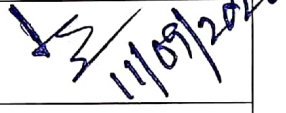
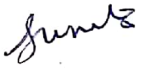

Dr. S.C. Sharma
Advisor


Dr. Sandeep Bansal
Convener, IQAC
Convener
Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra

Notice

11-09-2020

The following Committees convener are requested to attend a meeting with IQAC today on 11-09-2020 at 11:00 am in the meeting room.

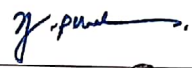
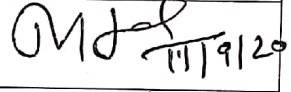
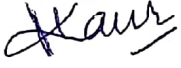
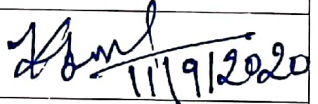

Sr. No.	Committee's	Name of the Convener	Signature
1	Anti-Sexual Harassment Cell	Dr. Madhu Gupta	 11/9/20
2	Legal Literacy Cell	Dr. Madhu Gupta	 11/9/20
3	Student Grievances and Redressal Cell	Dr. Arvind Garg	 11/09/2020
4	Anti Ragging	Dr. Arvind Garg	 11/09/2020
5	Women Cell	Ms. Sunita Rani	


Principal
Indira Gandhi National College
LADWA Distt. Kurukshetra

Notice

11-09-2020

The following Committee's Conveners/In charges are requested to attend a meeting with IQAC today on 11-09-2020 at 1:00 pm in the meeting room.

Sr. No.	Committee	Name of the Conveners/Incharge	Signature
1	Red Cross	Dr. Yashpal Singh	
2	Red Ribbion Club	Dr. Mohan Lal	 11/9/20
3	Cultural	Ms. Harneet Kaur	
4	Sports	Dr. Kuldeep Singh	 11/9/2020
5	Carrier Guidance & Placement Cell	Dr. Amit Vashistha	

FR

G.

NSS

Dr Sudeesh Bansal





Principal

Principal
Indira Gandhi National College
LADWA Distt. Kururkshetra

Notice

11-09-2020

A meeting of following Cells was held with IQAC on 11-09-2020 at 11:00 am in the meeting room.

Sr. No.	Committee	Name of the Conveners/Incharge
1	Anti-Sexual Harassment Cell	Dr. Madhu Gupta
2	Legal Literacy Cell	Dr. Madhu Gupta
3	Student Grievances and Redresser Cell	Dr. Arvind Garg
4	Anti Ragging	Dr. Arvind Garg
5	Women Cell	Ms. Sunita Rani

And another meeting was held on 11-09-2020 at 1:00 pm with following convener's/In-charges with IQAC.

Sr. No.	Committee	Name of the Conveners/Incharge
1	Red Cross	Dr. Yashpal Singh
2	Red Ribbion Club	Dr. Mohan Lal
3	Cultural	Ms. Harneet Kaur
4	Sports	Dr. Kuldeep Singh
5	Carrier Guidance & Placement Cell	Dr. Amit Vashistha

It was resolved that

1. The cells should submit policies about the functioning of their cells, which will be available on the website of the college.
2. A proper record should be maintained like minutes of their meetings, activities performed number of students & staff participated, awards and certificates received and final report with one best activity held during last five years.
3. The activities of their cells should be carried out in neighborhood community.
4. A detail discussion was held for the activities to be done like awareness programmes, holistic development, women empowerment and gender equality programmes.
5. The PDF file of last five year activities of each cell is to be uploaded on the web site.
6. Considering the achievements in sports, it has been approved that the sports activities are included as institutional distinctiveness. For this proper recorded of achievements (Name of the game, participants, awards, certificates) is required.

Dr. Hari Parkash Sharma
Principal
Indira Gandhi National College
LADWA Distt. Kurukshetra

Dr. Ravish Chauhan
Advisor

Dr. S.C. Sharma
Advisor


Dr. Sandeep Bansal
Convener, IQAC
Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra

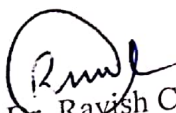
Minutes of the Meeting
21-09-2020

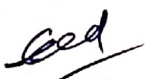
A meeting for the discussion on the proposal given by Dr. Yashpal Singh and Dr. Suman Siwach for criterion IInd was held on 21-09-2020 at 1:20 pm in the meeting room. The following points were discussed and resolved.

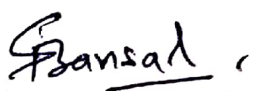
1. Bridge Course :- Bridge courses may be organized by faculty members for the students opting subject/subjects opting other than not studied by them in lower qualifying exam. Faculty members are requested to adjust period in consultation with time table in-charge by considering the availability of the students and teachers. By considering the usage of languages (English, Hindi etc.) there should be a bridge course for the fresher in the beginning of session.
2. As per point 2 in criterion-Ist.
3. As per point 1 in criterion-Ist.
4. Project work, field work, experiential learning participative learning should be considered in making lesson plans as per the syllabus demand of respective subjects for effective implementation of curriculum.
5. In the beginning of each semester the lesson plan should be prepared and submitted to college office for uploading on the college website.
6. As per point 6 in criterion-Ist.
7. As per point 7 in criterion-Ist.
8. The PO and PSO of subjects may be assessed by direct and indirect method. Indirect method like exit survey of outgoing students should be considered.

Note: No need to mention that the proper record in case of lesson plan, bridge course, slow and advance learners, activities done, project work/field work and experiential learning (if in curriculum), should be maintained by respective faculty so that it can be reproduced as and when required.


Dr. Hari Parkash Sharma
Principal
Indira Gandhi National College
LADWA Distt. Kurukshetra


Dr. Ravish Chauhan
Advisor


Dr. S.C. Sharma
Advisor


Dr. Sandeep Bansal
Convener ICAC
Convener
Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra

Minutes of the Meeting

24-09-2020

A meeting for the discussion on the proposal given by Ms. Sunita and Ms. Priyanka for criterion Ist was held on 24-09-2020 at 11:0 am in the meeting room. The following points were discussed and resolved.

1. Handbook cum academic calendar is there in the prospectus. The activity calendar of various cells may be prepared.
2. Programme for slow learners & incentive for advance learners (Administrative level):- Slow and advance learners can be identified on the basis of marks obtained in lower exam, class test and assignments etc. Slow learners should be motivated to bring in main stream.
3. A feedback proforma should be prepared.
4. There should be mechanism on the part of the administration for proper delivery and completion of syllabi.
5. There should be programs for interaction between alumni of various fields with students to share their experiences.
6. College authority should provide ICT enabled class rooms and special training programme for faculty members.
7. Record of internal assessment of the students should be submitted to examination branch and proper record should be maintained by the examination branch. The redresser mechanism for the internal assessment should be adopted by the examination branch. For this record should also be there.
8. Add on courses/certificate courses may be introduced. Some of these courses are Communication Skills, Professional Skills, Leadership and Management Skills and Universal Human Values as recommended by UGC under Jeevan Kaushal Scheme and Working with MS-office.
9. College may constitute an Environmental Club to sensitize the students.

Note: No need to mention that the proper record in case of lesson plan, bridge course, slow and advance learners, activities done, project work/field work and experiential learning (if in curriculum), should be maintained by respective faculty so that it can be reproduced as and when required.

Dr. Hari Parkash Sharma

Principal

Indira Gandhi National College
LADWA Distt. Kurukshetra

Dr. Ravish Chauhan
Advisor

Dr. S.C. Sharma
Advisor

Dr. Sandeep Bansal
Convener IQAC

Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra

Notice

05-10-2020

The following members of IQAC are requested to attend a meeting to discuss criterion III today on 05-10-2020 at 12:00 noon in the meeting room.

1. Dr. Romesh Singh Bhatt *MS 5/10/20 1035*

2. Dr. Neeru Bala *MS*

HP
Principal
Indira Gandhi National College
LADWA Distt. Kurukshetra

S. Bansal.
Co-ordinator
Convener, IQAC
Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra

05-10-2020


The meeting for the discussion on criterion IIIrd was held on 05-10-2020 at 12:00 noon with the following member in the meeting room.

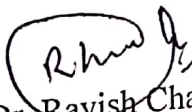
1. Dr. Romesh Singh Bhaal
2. Dr. Neeru Bala


As per their requirements, the following points were resolved.

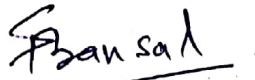
1. The flow chart of the assigned work was discussed.
2. The copies of AQARs are available with the member of criterion IIIrd.
3. Computer facility and place for papers is there in the committee room.
4. Principal and Coordinator will address their request for data collection.
5. SOP and manual of NAAC are available on NAAC website and same also available in computer placed in committee room.
6. Stationery will be provided by the college office as per requirements.
7. Our college is a PG college.
8. The member of criterion IIIrd are requested to form policy document on plagiarism so that it can be uploaded on college website.
9. Prepare academic calendar for the A.Y. 2020-21. For this purpose the proposed activities of various cells and university schedule may be collected from the IQAC coordinator.
10. For participation and paper presentation in seminar/conferences/workshops, it was decided that three duty leaves per teacher will be provided during the Academic Year 2020-21.
11. Awarded teacher may be given suitable incentives.
12. IQAC will help in the procedural recommendation from the college office for major and minor research project prepared by staff members.

The discussion was ended with a vote of thanks to the Principal, advisors and other IQAC members.


Dr. Hari Parkash Sharma
Principal
Indira Gandhi National College
LADWA Distt. Kurukshetra


Dr. Ravish Chauhan
Advisor


Dr. S.C. Sharma
Advisor


Dr. Sandeep Bansal
Convener, IQAC
Convener
Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra

Notice

13-03-2021

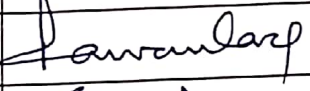
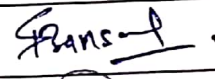
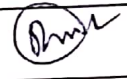
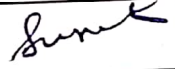
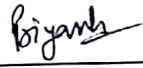
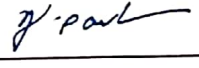
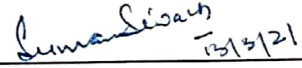
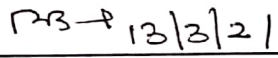
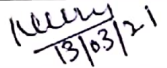
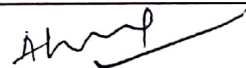
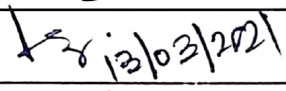
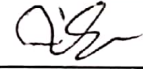
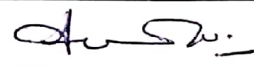
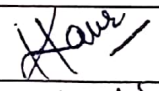
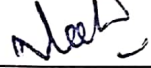
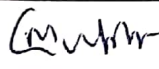
A meeting of IQAC will be held on 20-03-2021 at 10:00 am in the meeting room.

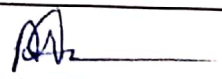

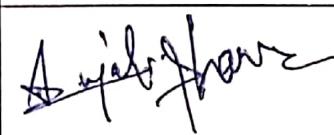
All the members are requested to attend the same.

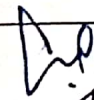

Agenda:

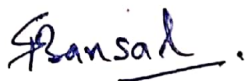
1. To read & confirm the minutes of the previous meeting.
2. To plan about capability enhancement courses- Certificate/Diploma/Add-on Courses.
3. To plan extension, co-curricular and outreach activities.
4. To review & discuss the criterion wise progression in AQAR 2019-20 and also decide the deadline for the final submission of AQAR 2019-20 to the NAAC- Progression report to be presented by respective criterion in charges.
5. To discuss the feedback analysis of A.Y. 2019-20 - to be presented by respective criterion in charges. Also discuss the smooth procedure of feedback collection, analysis and action taken report.
6. To plan about infrastructure up-gradation and renovation.
7. To discuss and plan the improvement in the research area.
8. To appraise the members about the workshop conducted in this session (2020-21)- Report to be presented by convener/organizing secretary of the workshop.
9. To discuss about the Academic Audit, Green Audit, Energy Audit and other various audits as per the requirements of the NAAC.
10. Updating of College Website.
11. Professional Development of Supporting Staff.

12. To review the activities of the departments and cells- All HOD's of departments and cell in charges will be requested to submit a report of their department and cell latest by 19.03.21 of the odd semester of academic year 2020-21 to be placed in IQAC.
13. To discuss regarding SSR new templates effective from 01-03-2021 & AQAR new format for 2020-21.
14. Any other issue with the permission of the chair.

S.NO.	Name (Dr./Sh./Ms.)	Duty Assigned	Signature
1	Sh. Pawan Garg Ji	President, Governing Body	
2	Dr. Sandeep Bansal	Convener, IQAC	
3	Dr. Ravish Chauhan	Advisor	
4	Mrs. Sunita	Criterion-I	
5	Mrs. Priyanka		
6	Dr. Yashpal Singh	Criterion-II	
7	Dr. Suman Siwach		 13/3/21
8	Dr. Romesh Bhall	Criterion-III	 13/3/21
9	Dr. Neeru Bala		 13/03/21
10	Dr. A.K. Verma	Criterion-IV	
11	Dr. Arvind Garg		 13/03/2021
12	Dr. Rupesh Gaur	Criterion-V	
13	Dr. Amit Kumar		
14	Mrs. Harneet Kaur	Criterion-VI	
15	Dr. Neetu		
16	Dr. Madhu Gupta	Criterion-VII	


17	Dr. Amit Verma		
18	Sh. Rajbir Singh	Technical Assistance	
19	Sh. Arvind Singhal, Advocate	Alumni Representative	
20	Sh. Vikram Kumar, Asstt. Prof. IB College, Panipat	Alumni Representative	
21	Ms. Anjali Sharma B.Com. II nd year 3162820007	Student Representative	
22	Ms. Anju 2281620018 B.Sc. III rd year	Student Representative	

Sh. Vijay Kumar Dy. Suptt. 
 Sh. Ravindu Sharma. Clerk. 



Dr. Sandeep Bansal

Convener, IQAC
 IQAC Convener
 Indira Gandhi National College
 Ladwa-130132 Distt. Kurukshetra


 Dr. Hari Parkash Sharma
 Principal
 Indira Gandhi National College
 LADWA Distt. Kurukshetra

A meeting of the following members of IQAC was held on 20-03-2021 at 10:00 am in the meeting room of the college.

The following members were present in the meeting:-

- Management Representative** : Sh. Pawan Kumar Garg (President Governing Body) *Pawan Garg*
- Chairperson** : Dr. Hari Parkash Sharma (Principal) *HP*
- Advisor** : Dr. Ravish Chauhan *Ravish*
- Co-ordinator** : Dr. Sandeep Bansal (Associate Professor) *S. Bansal*
- Members** : Dr. Ashok Verma (Associate Professor) *Ashok Verma*
- Dr. Arvind Garg *Arvind Garg*
- Dr. Romesh Singh Bhall *R. S. Bhall*
- Dr. Rupesh Gaur (Librarian) *Rupesh Gaur*
- Dr. Yashpal Singh (Assistant Professor) *Yashpal Singh*
- Ms. Harneet Kaur *Harneet Kaur*
- Ms. Sunita Rani (Assistant Professor) *Sunita Rani*
- Dr. Neeru Bala (Assistant Professor) *Neeru Bala*
- Dr. Suman Siwach *Suman Siwach*
- Dr. Amit Kumar (Assistant Professor) *Amit Kumar*
- Dr. Amit Verma (Assistant Professor) *Amit Verma*
- Dr. Neetu *Neetu*
- Ms. Priyanka *Priyanka*
- Mr. Vijay Bansal (Deputy Supdt.) *Vijay Bansal*
- Mr. Ravinder Nath Sharma (Clerk) *Ravinder Nath Sharma*
- Alumni Representative** : Sh. Arvind Singhal, (Advocate) *Arvind Singhal*
- Sh. Vikram Kumar, (Assistant Professor)
- Student Representative** : Ms. Anjali Sharma (B.Com. IIIrd Yr.) *Anjali Sharma*
- Ms. Anju (B.SC. IIIrd yr.) *Anju*

S. Bansal
Dr. Sandeep Bansal
Convener, IQAC
Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra

HP
Dr. Hari Parkash Sharma
Principal
Indira Gandhi National College
LADWA Distt. Kurukshetra

Minutes of Meeting
20-03-021

1. The minutes of the previous meeting have been confirmed.
2. A detailed discussion was held to introduce certificate/diploma courses. The house resolved and finalized the following courses:

A. Curriculum for life skills (Jeevan Kaushal) Scheme.

Course 1: Communication Skills

Course 2: Professional Skills

Course 3: Leadership and Management Skills

Course 4: Universal Human Values.

B. Yoga for Mental Health.

C. Vedic Mathematics

The syllabi for category 'A' certificate courses will be adopted as prescribed by UGC under Jeevan Kaushal Scheme. While the syllabi of 'B' and 'C' will be framed by the concerned faculty members. These courses will be introduced in the even semester of 2020-21.

3. Every Department/Cell/Committee will be advised to plan their activities keeping in view their requirements and COVID-19 pandemics.
4. Every criteria incharges presented their progress report about AQAR (2019-20). Chairman of the IQAC was satisfied with the performance of criteria incharge and it was resolved that final online uploading of AQAR on NAAC portal will be completed in the month of April, 2021. The uploading of AQAR (2019-20) will be started from 1st week of April.
5. a) Criterion-1 incharges presented the feedback analysis taken from various stakeholders. They also apprised the house that changes in curriculum required by stakeholder has been communicated by the various department Head of the College to the concerned department of affiliating University i.e. KUK through Principal. Action taken on curriculum feedback will be uploaded to the college website.

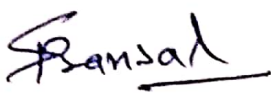
b) Criterion-2 Incharges presented the feedback analysis of SSS (Student Satisfaction Survey) as per AQAR requirement. The House discussed the feedback and suggested the corrective measures. The action taken report will be prepared on the basis of corrective measures suggested by the house and the same will be available on the college website.

6. Infrastructure upgradation and renovation will be done as per the requirement in various classrooms/Labs and Library. More ICT facilities should be provided for effective delivery of curriculum in this pandemic period.
7. Faculty Members will be motivated to attend and present papers in seminars, workshops and conferences. They are also suggested to publish Research papers in UGC care list Journals.
8. The workshop was conducted by IQAC namely 'one day online workshop for faculty members on AQAR and SSR: Preparation for NAAC Criteria I and II' on 20th Feb, 2021 and second 'one day workshop for college teaching faculty on E-Content development' on 6th March, 2021 in collaboration with SD College, Ambala Cantt. The organizing secretaries of both the workshops presented the reports and apprised the house that almost all faculty members attended these workshops. These workshops will be helpful for preparation of SSR, AQAR (2019-20) and effective delivery of Curriculum through ICT tools in this pandemic period.
9. The house suggested that administrative and academic audit, Green and Energy Audit will be carried out in this session as per NAAC requirements in criteria VI and VII respectively.
10. The chairman of the IQAC apprised the house that the college website upgradation process is in progress. For this purpose a committee has been already made including a technical expert.
11. The house also suggested the development programme for supporting staff should be organized keeping in view their requirements.

12. The reports submitted by heads of departments and incharges of cells were placed in the meeting. The house suggested that more student centric activities should be organized in the coming semester.
13. The house also enlightened about the new format of AQAR applicable in the academic session 2020-21 and Revised data templates for general institutions (Applicable for Institutions submitting IQA for 1st March, 2021).
14. With the permission of the chair, A discussion was held about the period of the academic year 2019-20. The house was apprised that a question about it had been raised on the helpdesk portal of NAAC on 16th March, 2021. As per their response the NAAC has taken a decision to consider the AQAR 19-20 from 1st July, 2019 to 31st December, 2020. But, It was decided that the period of the academic year 2019-20 will be taken from 1st July, 2019 to 30th June, 2020 to avoid the overlapping.

Meeting ended with a vote of thanks.


Principal
Indira Gandhi National College
LADWA Distt. Kurukshetra


Coordinator
Convener, IQAC
Indira Gandhi National College
Ladwa-136132 Distt. Kurukshetra