

Prospectus



SESSION 2015-16

INDIRA GANDHI NATIONAL COLLEGE

LADWA (DHANORA), Kurukshetra 136132
Haryana, India

A Multi-faculty Co-Educational Premier Institution of Ladwa Region since 1975.
Committed to uplift the Socio-Economic status of Rural Youth in upcoming India

NAAC Accredited and affiliated to Kurukshetra University, Kurukshetra Phone: 01744-260114, 260334



Late Sh. Om Parkash Garg

Founder of The College

A Beacon of Light for future Generations...

Late Sh. Om Prakash Garg Ji

Late Sh. O.P.Garg was a luminary of Ladwa and its surrounding area. He contributed immensly towards the amelioration of social life of Ladwa region by providing for several avenues of the upliftment of the poor, ignorant and extremely backward people of villages around Ladwa town right from his early days. He was the elected member to the legislative Assembly of Punjab in 1966 for the first time. Thereafter, he was returned to the Legislative Assembly of Haryana in 1967, 1968 and 1972. He was also appointed the chairman of Haryana Agro Industries under the Chief Ministership of Sh.Bansi Lal. He rose to great eminence as a political and social voice of the people in the political scenario of Haryana for a pretty long time. Before 1975, Ladwa was a very obscure and nondescript town in Karnal district, having no facility for higher education for the youth of this region who were compelled to go to Yamunanagar, Kurukshetra, Karnal, Ambala and even upto D.A.V. College Jalandhar. In these circumstances, it was a formidable task for a poor matriculate youth to make it to a college for B.A./B.Sc. degree.In these circumstances, late Sh. Om Prakash Garg conceived the idea of establishing a Degree college, and by enlisting the active and generous support of the people of Ladwa and adjoining villages, the dream of setting up a college was translated into reality in 1975, which was a very outstanding and rare achievement for this backward rural area. Garg Sahib succeeded in starting IGN College, Ladwa in a most backward rural area. The foundation stone of IGN College, Ladwa was laid by Sh. Bansi Lal Ji on 24-01-1975. The college owes its existence and growth to this great person of Ladwa region. Due to the sincere efforts of this great social reformer, now all the 10+2 pass outs of this area can have an easy access to higher education in Humanities, Commerce, Medical & Non-Medical stream by studying in IGN College Ladwa nourished by Sh.O.P.Garg Ji. The college draws moral strength from the high and lofty ideals cherished



Principal's Message...

Dear Students

It gives me immense pleasure to welcome the aspirants seeking admission to Indira Gandhi National College, Ladwa (Dhanora) in the new session 2015-16.

Situated in the peaceful area of the region away from the dense population of the town, our college has a bucolic ambience ideally suitable for academics. Established in 1975 by a team of great visionaries under the leadership of Late Sh. Om Parkash Garg ji, the college has emerged into a multi-faculty institution. At present, our college offers courses in Humanities, Commerce and Science at graduation level, Bachelor of Library and Information Science and Master's Degree in English

Since its inception, the college has been rendering a yeoman service to the cause of education particularly for the girl students hailing from the rural area. Our motto is to impart value-added education with a holistic approach for the all-round development of the students. The college has all the stuff an ideal academic institute is made of: a team of highly qualified, committed and dedicated faculty; state-of-art infrastructure with well-equipped science and computer labs; a library with internet connectivity and access to E-resources; huge stadium for outdoor games and sports complex for indoor games and above all, the dynamic management at the helm of affairs. The students who come to this college with an ambition to excel in their respective streams and fields of their choice are sure to make their dreams come true. There are opportunities for the young students in the prime of their life to express themselves in activities like NSS, NCC, Cultural and Sports etc. After graduating from the college, many of our students have earned respectable positions in various fields, viz. Education, Defence, Police, Sports and Administration etc.

So dear students, hitch your wagon to the stars, be disciplined, work hard, get things right and a glorious legacy will be yours. I hope that you will channelize your energy in the best way, maintain the decorum of the institute and leave no stone unturned in winning laurels for yourself, your family and the institute. It is all upto you how much you utilize what is offered to you.

Wishing you a bright and prosperous future,

Dr. Ravish K. Chauhan
Offg. Principal

Governing Body of I.G.N. College, Ladwa

5	S.No. Name		Office	Residence	Mobile No.
1	Sh. Pawan Kumar Garg	President	231651	260041	9812000761
2	S. Mandeep Singh Toor	Vice-President	264155	260336	9017699000
3	Sh. Parveen Kumar Gupta	Gen. Secretary	264220	326400	9812427009
4	Sh. Ved Prakash Singhal	Treasurer	264210	264810	9467588444
5	Dr. Ravish Kumar Chauhan	Member Secretary	260114		9466070477
	(Exofficio)				
6	S.Ujjagar Singh	Member	260047		
7	Sh. Dinesh Kumar Goel	Member	9215000	027	9812321027
8	Sh. Pawan Kansal	Member	261259	260459	9996796320
9	Sh. Sunil Garg	Member	264033	263642	9315377311
1	0 Sh. Harinder Singhal /	Member	264024	264119	9812324032
1	1 Sh. Parmod Dhawan	Member	265050	260350	9812594390
1	2 Sh. Rakesh Mittal	Member	280236	221014	9416173425
1	3 Sh. Jitender Singh Gill	Member	260085	- 2 /5:	9466454321
1	4 Sh. Sharwan Kumar Garg	Member 798	go - 0	9	255974450
1	Sh. Gaurav Goel	Member	264035	264380	
16	Rohit Kumar	Member		9	896102000
17	Principal, Govt. College	Departmental Nomin	nee		
	Matak Majri				
18	Dr. Rajbir Prashar	University Nominee		9	416383294
19	Dr. (Mrs.) Madhu Gupta	Staff Representative	•	9	466607367
20	Dr. Yash Pal Singh	Staff Representative		9	416542353
21	Sh. Rattan Singh Laller	Staff Representative)	9	416094693

Galaxy of College Stars

Academics : Toppers 2013.14



Pradeep B.A. I (83%)



Nishu B.A. II



Ravi Kumar B.A. III



Ruby B.Com. I



Kirti B.Com. II



Ruchi Rani B.Com. III



Richa B.Sc. I (88.2%)



Anu Rani B.Sc. II (87.5%)



Ravi Pal B.Sc. III



Diksha BCA II



Meenu Neelwan



Dilpreet B.A. I



Paras B.Lib.



Mukesh B.A.II



Rajat B.A. I





Manpreet Kaur B.Com. III



Gurcharan B.Com. III



Manvi Malik B.Sc. II

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A Brief History of the College

Located in the lap of nature, shining in the glory and splendour of lush green fields and beautified with serenity and sweetness of natural environment, Indira Gandhi National College was conceived and brought into existence by Late Sh. Om Parkash Garg the then MLA, by enlisting the support of the leading personalities of the area and mobilizing the necessary funds for this mammoth project. 37 acres of land for the purpose was donated by village Panchayat Dhanora.

The foundation stone of the college was laid by the then Chief Minister of Haryana Ch. Bansi Lal on Jan 24,1974 after obtaining permission from the then Prime Minister of India, Late Mrs. Indira Gandhi to christen the institution after her name.

The college started functioning in July 1975, with two faculties viz Humanities and commerce with a makeshift arrangement at Kissan Rest House, Ladwa.

The task of constructing a splendid and impressive building in all its beauty and modernity gathered momentum and the college management was able to have the building inaugurated on Nov. 30, 1975 by the then Governor of Haryana, Late Sh. B.N. Chakarvarti.

The college can be easily approached from Kurukshetra, Ambala, Yamunanagar, Karnal by excellent metalled roads by covering an average distance of 20-30 Kms.

The college staff are highly qualified who have earned their respective degrees from various reputed Universities. Moreover, the staff comprises a good proportion of seasonal veterans and brilliant youngsters. Each and every staff member possesses a high level of commitment to academics with deep interest in teaching and research work.

The various subjects taught at B.A./B.Sc./B.C.A./ B.Com include English, Pol. Science, Maths, History, Economics, Commerce, Punjabi, Computers, Library Science, Hindi, Physics, Chemistry, Zoology, Botany etc. Under the "Self-Financing Scheme" PG-Course in English, B.C.A., B.Lib. & Inf. Sc., Computer Science in B. Sc. & B.A., Health & Physical Education and Punjabi are available.



College library treasures a proud assemblage of books on various subjects, besides subscribing to a host of newspapers, magazines, reputed journals etc. Students get immensely benefited through the services of the library in the pursuit of their educational goals.

College laboratories in the science stream are modern labs equipped with all the necessary equipments, apparatus, and practical material.

College Computer Department is always there in the service of the students with scores of computers for the use and benefit of all the students. Internet facilities are also available for all the desirous students.

Sports Department is taking keen interest in nurturing sports intellect of young enthusiasts in the popular games of Volley-Ball, Football, Hockey, Cricket, Basketball, Badminton, Table Tennis and above all Cricket.

Our class rooms are exquisitely furnished on modern lines with sufficient scope for light, air, cross-ventilation, seating capacity and black-boards.

Indira Gandhi National College, Ladwa has always endeavoured to inculcate, foster and nurture patriotic sentiments in the minds of students and also to inspire them with human values and virtues of high moral standards with deep sense of respect for discipline, etiquettes in all spheres of life so that they finally blossom into knowledgeable, awakened, law-abiding young citizens of society and Nation. In this way the college aspires to prepare and educate them as patriots infused with great fervour and intense zeal for nation building activities including the performance of social and family obligations to the best of their capacities. The college is committed to train students into responsible citizens of our great nation, who are likely to shape up the society, in a big way.



College Staff			
Principal Dr. Ravish Kumar Chauhan (Offg.)	M.Sc., Ph.D.,	Mobile No. 94660-70477	
English Deptt. 1. Mrs. Sadhna Gupta 2. Dr. Rajesh Kumar 3. Mrs. Harneet Kaur 4. Vacant (Full Time) 5. Vacant (Full Time)	B.A. (Hons.), M.A., M.Phil M.A., M.Phil, Ph.D., NET. M.A., M.Phil, B.Ed.	94168-28543 94162-96058 80591-00603	
Hindi Deptt. 1. Dr. Neeru Bala 2. Vacant (Full time)	M.A.,Ph.D., NET	94167-65118	
Sanskrit Deptt. 1. Dr. Kashmiri Lal Chugh	M.A., M.Phil, Ph.D.	94679-94808	
Economics Deptt. 1. Dr. Yashpal Singh 2. Vacant (Full Time)	M.A., M. Phil, Ph.D.	94165-42353	
History Deptt. 1. Dr. Mohan Lal 2. Dr. Suman Siwach	M.A., M.Phil, Ph.D., PGDCA, NET M.A., Ph.D., NET	80593-82107 094669-79619	
Pol. Sc. Deptt. 1. Mrs. Pushpa Aggarwal	B.A. (Hons.) M.A., M.Phil	94166-57712	
Mathematics Deptt. 1. Ms. Vandana Gupta 2. Vacant (Full Time)	M.Sc., M.Phil, NET	94683-67118	
Home Science Deptt. 1. Dr. Madhu Gupta	M.Sc., Ph.D.	94666-07367	
1. Dr. Ashok Verma 2. Dr. Sandeep Bansal 3. Mrs. Sunita Rani 4. Dr. Niti Goyal	M.Com., M.Phil, Ph.D. M.Com., Ph.D. MBA M.Com., M.Phil, NET, PGDCA M.Com., MBA, M. Phil, JRF, Ph.D.	90501-93676 98960-00133 94169-12815 82956-44800	
Chemistry Deptt. 1. Dr. Ravish Kumar Chauhan 2. Vacant (Full Time)	M.Sc., Ph.D.	94660-70477	

Physics Deptt.	Prospe	ctus - 2015-16 =
1. Dr. Arvind Kumar Garg	M. Sc., Ph.D.	94164-65564
2. Vacant (Full Time)	30., 1 H.D.	94104-05504
Zoology Deptt.		
1. Dr. S. C. Sharma	M.Sc., Ph.D.	98960-33389
2. Vacant (Full Time)		90900-33309
Botany Deptt.		
1. Sh. Romesh Singh Bhall	M.Sc., M.Phil, B.Ed., M.Ed., L.L.B., Certificate course in Indian, Art & Cult	
Physical Education Deptt.	The state of the s	ure
1. Dr. Kuldeep Singh	M.P.Ed., M.Phil (Gold Medalist), Ph.D. NET, JRF	90342-48290
<u>Librarian</u> :		
1. Dr. Rupesh Gaur	M.A., M.Lib. & Inf. Sc., M.Phil. Ph. D., PGDCA, NET	94666-94800
NCC Officer:		
1. Lt. Romesh Singh Bhall		94160-37002
N.S.S. Programme Officer:		
1. Mrs. Sunita Rani		94169-12815
Women Cell:		
1. Mrs. Harneet Kaur		98963-22680
College Office:	MA REd Dip OMST	02557 40422
1. Sh. J. K. Gupta, Steno Typist (Head Clerk, Offg.)	M.A., B.Ed., Dip. OMST	93557-10132
2. Sh. S. K. Garg, Clerk	M. A.	94167-92475
3. Mrs. Nisha Rani, Clerk	M.A., B.Ed.	94165-71840
Laboratory Staff:		0110011010
1. Sh. Rattan Singh Laller	Lab. Attendant	94160-94693
2. Sh. Muni Lal	Lab. Attendant	98123-62864
3. Sh. Joginder Singh Chauhan	Lab. Attendant	98135-56337
Class IV Employees:		
1. Sh. Rakib		98135-45455
2. Sh. Naresh Kumar		99916-37750
3. Sh. Naresh Pal		98132-98836
4. Sh. Raj Kumar		98130-65790
5. Sh. Jagdeep Chahal		99919-96650 94160-54264
6. Sh. Raj Pal		94100-04204
7. Vacant (Full Time)	- FON A CONTRACTOR OF THE PARTY	

Courses Available in the College :-

- B.A. (General) with English, Hindi, Maths, Economics, Computer Sc., Pol.Sc., Home Science, Health & Physical Education, History, Sanskrit, Punjabi.
- 2. B. Com. (General)
- 3. B.Sc. (Non-Medical) with Physics, Maths, Chemistry/Computer Science.
- 4. B. Sc. (Medical) with Botany, Zoology and Chemistry.
- 5. M.A. English (Self Financing)
- 6. B.C.A. (Bachelor of Computer Application)
- 7. B.Lib. & Inf. Sc.

Career Oriented / Add on courses

Diploma in E-Marketing (An additional Fee per month as approved by K.U.K. will be charged for the course.)

Admission Dates 2015-16

(1) For Under-graduate	(Odd	Semester)
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(i)	Normal admission without late fee	01.07.2015 to 14.07.2015
	Late admission with late fee of Rs.100/- per	15.07.2015 to 23.07.2015
/****	student with the permission of Principal	

(iii) Late admissions with additional late fee of 24.07.2015 to 31.07.2015 Rs.100/- per day

For M.A. (ENGLISH) (2)

	Normal admission without late fee	01.07.2015 to 21.07.2015
	Late admission with late fee of Rs.100/- per	22.07.2015 to 29.07.2015
	student with the permission of Principal.	
/:::>	I at a start to the transfer of	

Late admissions with additional late fee of 30.07.2015 to 06.08.2015 Rs.100/- per day

Documents to be attached with the admission form:

- For the students seeking admission for the first time a)
 - Attested copies of all the Certificates of the examinations passed from Matriculation onwards upto the class on the basis of which the student is seeking admission.
 - Three Copies of Certificate of 10+2 class. ii)
 - One Copy of Character Certificate. iii)
 - Three passport size photos iv)
 - The students from other than Haryana Board of School Education must submit V) original Migration Certificate and three photocopies alongwith Eligibility form.
 - The Student with gap year will have to submit affidavit. vi)



b) For the existing students of the college:

- i) One Attested copy of the DMC of the previous class.
- ii) Three passport size photos.

c) Additional documents for all the students.

- i) Voter-card/Form-6 duly filled (with 2 Passport size photos & documents mentioned below) or Copy of his/her own Voter Card.
- ii) One copy of Any certificate in support of the Categories (if applicable) mentioned in no.10 to 13 in the Admission Form.
- iii) Affidavit pertaining to Anti-Ragging Measures.
- NOTE: i) The students must have original certificates in their possession at the time of admission.
 - ii) The copies of DMCs must be got attested from the Principal of this college only.

Documents to be attached with Form-6

- i) One Copy of Matric certificate.
- ii) Two Passport size photos.
- iii) One copy of Residence Certificate (Ration Card/Pan card/Driving Licence/Electricity Bill/Postal Address Slip/Telephone Landline Bill)
- iv) Copy of the voter-card of Father/Mother.

Academic Calender (2015-16)

FOR UNDER-GRADUATE COURSES (ODD SEMESTER)

EVENT	DURATION
Admissions	01.07.2015 to 14.07.2015
Teaching	15.07.2015 to 11.11.2015
Examinations	12.11.2015 onwards
Winter Vacation	18.12.2015 to 31.12.2015

EVEN SEMESTER

Teaching	01.01.2016 to 19.04.2016
Examinations	20.04.2016 onwards
Summer Vacation (2015-16)	05.05.2016 to 30.06.2016

POST-GRAUDATE COURSES (ODD SEMESTER)

Admissions	01.07.2015 to 21.07.2015
Teaching	22.07.2015 to 16.11.2015
Examinations	17.11.2015 onwards
Winter Vacation	18.12.2015 to 31.12.2015

EVEN SEMESTER

Teaching	01.01.2016 to 19.04.2016
Examinations	20.04.2016 onwards
Summer Vacation (2015-16)	05.05.2016 to 30.06.2016

The next academic Session 2016-17 will start from 01.07.2016



Qualifications/Eligibility for admission to three-year degree course B.A./B.Com./B.Sc. Ist Year

A. 10+2 Examination passed from Haryana Board of School Education

or

Any other equivalent examination recognised by Kurukshetra University.

Note: The candidate must have passed 10+2 or equivalent examination with English as one of the subjects.

- B. (i) For admission to B. A. Ist Year (General) the minimum aggregate of marks obtained must be 33%.
 - (ii) For admisssion to B. Com. Ist Year (General) the minimum aggregate of marks obtained with commerce subjects must be 40%.
 - (iii) For admisssion to B. Sc. Ist Year (General) the minimum aggregate of marks obtained with Science subjects must be 40%.
- C. 1. In the case of compartment/re-appear the minimum pass marks in that subject will be added to determine the eligibility.
 - 2. If a candidate is placed in compartment in one subject in 10+2 or some equivalent examination from some other university or board, he could be given provisional admission to the next class provided he clears the compartment as per University rules If some candidate fails to submit the certificate to the effect that he has cleared the compartment, his admission will stand automatically cancelled ab initio.
 - 3. A student who has passed the examination equivalent to 10+2 Exam. of Haryana Board of School Education without qualifying English as one of the subjects, could be provisionally admitted to B.A./B.Com./B.Sc. 1st year, but he must pass English in the supplementary examination and produce the certificate to that effect during the year, failing which his admission will stand cancelled ab initio automatically.
 - 4. If a candidate has passed 10+2 from any other stream than commerce and wants to opt for B.Com. stream, he/she must have obtained at least 50% marks at +2 level. Even a student with 49.5 or more but less than 50% is ineligible.

B.A./B.Sc./B.Com./BCA II & III

No student from outside/other colleges/departments shall be granted admission to B.A./B.Sc./B.Com./BCA II & III.



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Subjects to be studied in B.A./B.Com./B.Sc. I, II, III

Arts Faculty (B.A. I)

Compulsory Subjects:

1. English 2. Hindi 3. Environmental Studies

4. Computer Education

Optional Subjects:

One combination of two subjects from the given groups :

Computer Sc./Math./Economics

History / Pol. Sc./ Economics B.

History/Pol. Sc./Physical Education or Home Science/Skt. (E) or Punjabi (E) C.

Note: Boys can also opt Home Science as a Subject in B.A. Classes.

B.A. II and III

Compulsory Subjects:

(1) English Hindi

Optional Subjects:

The two subjects opted in the 1st/2nd Year.

B) **Commerce Faculty**

B.Com I

Semester I	Semester II
BC-101: Financial Accounting	BC-201: Advanced Financial Accou
BC-102: Business Communication Skills	BC-202: Micro Economics
BC-103: Micro Economics	BC-203: Business Environment
BC-104: Principles of Management	BC-204: Organisational Behaviour
BC-105: Business Mathematics-I	BC-205: Business Mathematics-II
BC-106: Introduction to Computer Application	BC-206: IT & E-Commerce
	BC-205: Business Mathematics-

B.Com II	BC-207: Environmental Studies (Qualifying paper)
Semester III	Semester IV
BC-301: Corporate Accounting-I	BC-401: Corporate Accounting-II
BC-302: Business Statistics	BC-402: Business Environment in Haryana
BC-303: Human Resource Management	BC-403: Financial Management

BC-304: Principles of Marketing

BC-305: Business Law-I

optional group (Marketing) (any one)

BC-308: Advertising BC-309: Rural Marketing

optional group II (Marketing) (any one) BC-408: Supply Chain Management BC-409: Management of Sales Force

BC-404: Company law-I BC-405: Business Law-II

B.Com III

Semester V BC-501-

Semester VI Cost Accounting

BC-601-Management Accounting

Entrepreneurship Development	BC-602-	Auditing
Income Tax-I	BC-603-	Income Tax-II
Company Law-II	BC-604-	Security Market Operations
Material Management	BC-605-	International Marketing
oup-II (Marketing)	Optional G	roup-II (Marketing)
Industrial Marketing Services marketing	BC-608- BC-609-	Retail Management Marketing Research
	Income Tax-I Company Law-II Material Management oup-II (Marketing)	Income Tax-I Company Law-II Material Management Optional Golden Industrial Marketing BC-603- BC-604- BC-605- Optional Golden BC-608-

C) Science Faculty

	Medical	Non-	-Medical
B.Sc.	1		
1.	English	1.	English
2.	Physics	2.	Botany
3.	Chemistry/Computer Science	3.	Chemistry
4.	Mathematics	4.	Zoology
B.Sc. II			
1.	Hindi/Skt	1.	Hindi/Skt
2.	Physics	2.	Botany
3.	Chemistry/Computer Science	3.	Chemistry
4.	Mathematics	4.	Zoology
B.Sc. III			
1.	Physics	1.	Botany
2.	Chemistry/Computer Science	2.	Chemistry
3.	Mathematics	3.	Zoology

Special Note:

- 1. Environmental Studies is a compulsory subject for B.A./B.Com./B.Sc.I students.
- 2. Change of subject/faculty is not allowed after passing B.A./B.Com./B.Sc. I.
- 3. To pass compulsory computer Education paper is mandatory for the students not having computer as elective subject.

D) Courses Under Self-Financing Scheme

Note: The following courses are being run under self-financing scheme. Students seeking admission to these classes will be charged the prescribed fee separately.

- 1) M.A. English
- 2) B.C.A.
- 3) B.Lib. & Inf. Sc.
- 4) Computer Science in B.Sc. & B.A.
- 5) Health & Phy. Education 6) Punjabi



Eligibility for Admission

M.A. (English)

B.A. (Hons.) in English with 45% marks in aggregate

Bachelor's degree with at least 50% marks in aggregate or 45% marks in the subject ii) of English,

Note: Compartment candidates are not eligible.

B.C.A. I

- Minimum 50% in aggregate in +2. i)
- Maths must in +2 class. ii)
- Compartment case is allowed if the aggregate is 50% after adding 33% in the iii) compartment subject.

B.C.A. II

Admission is allowed to the candidates having Re-appear in 50% papers in lower exam.

B. Lib. & Inf. Sc.

B.A./B.Sc./B.Com. or M.A. /M.Sc./M.Com. examination with 50% marks.

Change of Faculty/Subject

Within fifteen days from the commencement of the classes, if any student of T.D.C. Part I wants to change his/her subject/faculty, that could be possible as per the rules of the University with the prior consent of the teachers concerned and the Principal of the college within the above specified period only.

Attendance

- 75% attendance in each subject is compulsory for every student. The student falling 1. short of requisite percentage will not be allowed to appear in the examination. 2.
- Those students who attend less than 50% of the lectures delivered by 31st Oct., and/ or are defaulters on account of non-payment of college dues shall not be allowed to fill up the university admission forms.

Internal Assessment

The students will have to take one monthly test and submit two assignments in each subject to earn assessment in each semester. There will be an internal assessment of 20 marks in each subject on the basis of two assignments, one test and attendance.



There shall be 20% marks earmarked for Internal Assessment in each theory paper of all Semesters to be awarded by the class teachers calculated/based upon the student's performance in college tests/assignments and attendance in each subject according to the following criteria:

- 1. Two Handwritten Assignments 10%
- 2. One Class Test 5%
- 3 Attendance 5%

Marks for Attendance will be given as under:

1) 91% onwards : 5 marks 2) 81% to 90% : 4 marks 3) 75% to 80% : 3 marks 4) 70% to 74% : 2 marks* 5) 65% to 69% : 1 mark*

*For students engaged in co-curricular for the college only/authenticated medical grounds duly approved by the concerned Principal.

SCHEDULE FOR ASSIGNMENTS/TEST

Odd Semester (I,III,V)

1st Assignment : 1st week of September Class Test : 1st week of October

Class Test : 1st week of October
2nd Assignment : 1st week of November

Even Semerter (II, IV, VI)

1st Assignment : 1st week of February
Class Test : 1st week of March
2nd Assignment : 1st week of April

Rules regarding leave

Students are to apply for leave on the prescribed form available from the office. The application form must have the signature of the guardian. Permission before availing the leave is required. Leave upto three days will be granted on the satisfaction of the tutor and the permission of the Principal. Persmission for a longer period will be granted by the Principal

Identity Card

An Identity Card is an important document and should be carried at all times in college as it identifies a student as a member of the college community. It can be checked at any time by any member of the staff.



Fine

- 1. If a student remains absent from the college, fine of Re. 1 per period will be levied.
- 2. In the event of being absent from tests, fine of Rs. 20/- per paper will have to be paid.
- 3. If the fee is not deposited by the dates announced by the Principal, fine @ Re. 1 per day will be charged. The student who does not deposit the fee by the end of the month in question, his name will be struck off at the end of the month. The student's absence from the college on the date fixed for depositing the fee will not be treated as valid ground for failing to pay the fee.
- 4. The name of the student who absents himself from college for fourteen days in a month will be struck off. His/her re-admission depends upon the discretion of the Principal. The Student will have to pay Rs. 500/- as re-admission fee.

Moral Education

In today's crass materialistic age, sterling and shining eternal values and virtues which are indispensable to make human life meaningful, successful and worth living have deteriorated so steeply that our rich Indian cultural heritage which could shape up our life with meaningful orientation has almost been put into oblivion by us. Our character is declining rapidly, as a consequence of which our clear vision, our knowledge and understanding of the mystery of life and our habit of meditation and contemplation are getting impaired and clouded, leaving us flummoxed and baffled. To bring about improvement in the given dismal situation, we arrange lectures from time to time to cultivate noble values among the students and to strengthen their character so that it may help them grow into civilized, refined, patriotic and ideal human beings.

Need for the Environment conservation and curbing Drug Menace

Today our environment has become so horribly polluted that our healthy living on this planet is under constant threat and our progeny will curse us for polluting and degrading the environment to such an extent that life of any sort on this earth will simply wither away if necessary correctives are not applied to check the fast degradation and degeneration of environment. Growing drugaddiction among the youth is also assuming an alarming shape, and emerging as a serious menace to the healthy growth of the youth. So, we try to generate awareness among the Youth by organising lectures on the imperative need for Environment protection and on the dangers of drug-addiction.

Tutorial Groups

Tutorial groups are organised to promote interaction between the teachers and the taught, leading to the strengthening of amiable relations between them. Under this programme, small groups of students are put under the charge of different teachers for this purpose.



Library Rules for Students

- 1. The library shall remain open on all the working days of the college.

 Timing
 - (i) For library collection from 9 a.m. to 1.00, 1.30 p.m to 4 p.m.
 - (ii) For book bank from 1.30 p.m. to 3 p.m.
- 2. Two Books are allowed to B. A., B Com Students and four books to MA, B.Lib. Sc.students.
- 3. Books are allowed for 14 days at the most. Text books can be issued to the deserving students.
- 4. Books on loan can be recalled at any time, if necessity arises.
- 5. Reference books, rare books, magazines, periodicals shall not be issued, except in a very special case at the discretion of the librarian.
- 6. The students will have to appear in person to get the books issued / re-issued.
- 7. Overdue charge of Re. 1/- per day for the first 14 days and Rs. 2 per book per day after 14 days, if the book is kept beyond the permissible period of loan.
- 8. Students must carry their identity card with them whenever they enter the college library. They can be refused admission to the library or can be turned out of the library, if they fail to produce their identity cards on demand.
- 9. Information regarding the loss of identity card must be conveyed to the librarian immediately. The duplicate identity card will be issued after charging Rs. 50.
- 10. Damaging or marking or defacing of books is highly objectionable. Penalty may also be imposed besides replacement of damaged books.
- 11. Students are required to replace books lost by them with the same / latest edition or deposit double the original price of the book, and current conversion rate in case of foreign books will be applicable.
- 12. Switch off the mobile or put it in vibration mode when you are in the library.
- 13. Not to indulge in tearing off, marking or dog-earing of the pages of a book.
- 14. Not to indulge in talking or making noise while inside the library.
- 15. Librarian has the discretion to refuse admission and to demand any book of the library at any time.
- 16. Not to create indiscipline in the library and to observe library rules strictly.
- 17. Any misuse of library privileges will be considered as a serious breach of discipline and the Principal can take such action as is necessary after consulting the Librarian.
- 18. The Principal may change any or all the Library Rules without any notice.

BOOK BANK FACILITIES

In addition to library books, we have a Book Bank collection, which caters to the needs of all the students for all the semesters. 3 books are given for each semester.



College Magazine

College has been bringing out its magazine "Haryana Rashmi" over the years. It provides an opportunity to the students to explore current and relevant topics of their interest and transmit them to their fellow students and others through the magazine. It showcases the best articles that are handpicked by the editors of various sections of the magazine. The magzine helps blossom, literary and creative skills of the students. Now Mrs. Sadhna Gupta, Associate Professor of English, has taken the charge as the Chief-Editor of the magazine.

Co-Curricular Activities

Students are advised to participate in these co-curricular activities for their all round development. Their participation will facilitate the advancement of their careers also at the time of selection for jobs and admission to higher studies.

Cultural Activities

The college provides its students numerous opportunities for co-curricular activities to enrich their cultural interests. The cultural committee of the college encourages the students to take part in a wide variety of cultural competitions such as singing, dancing, debates, creative writing etc. and holds various cultural activities throughout the year. Students take part in Talent Show, zonal youth festival, inter-Zonal youth festival of Kurukshetra University, Kurukshetra every year and the winners of these events represent university in inter- university cultural competitions. Prof. Ravish Chauhan with the support of cultural committee discharges this responsibility very sincerely and enthusiastically.

National Cadet Corps (India) (NCC)

The National Cadet Corps is the Indian military cadet corps with its Headquarters at New Delhi. National Cadet Corps is a Tri-Services Organization, comprising the Army, Navy and Air Force, engaged in grooming the youth of the country into disciplined and patriotic citizens. The National Cadet Corps in India is a voluntary organization which recruits cadets from high schools, colleges and Universities all over India. The Cadets are given basic military training. The officers and cadets have no claim on active military service once they complete their course but are given preference over other candidates during selections on basis of their achievements in the corps, One unit of 53 students is operating in our College. Prof. Romesh Bhall is acting as NCC Officer to discharge this responsibility.

Sports, Health and Physical Education

Special attention is paid to ensure the healthy growth of boys and girls. Our college has rich infrastructure and facilities for a number of games such as hockey, football, table-tennis, volleyball, basket ball, cricket, athletics, weight lifting, wrestling, kabaddi etc. This college boasts of having 'Bhim Stadium' equipped with all facilities. All types of sports are organised at the stadium and prizes are distributed.

NSS

The motto of the National Service Scheme (N.S.S.) is "Not Me, But You", This expresses the essence of democratic living, and upholds the need for selfless services and appreciation of another man's point of view and also shows sensitivity towards the concerns of fellow human beings. It underlines that the welfare of an individual ultimately depends on the welfare of the society as a whole. Therefore, it is the primary aim of the N.S.S. to demonstrate and act upon this motto in its day-to-day activities in its true spirit. This Programme has ushered in channelising the energy of the youth in positive directions.

The main aim of "National Service Scheme" is personality development through social service and community service. This programme intends to inculcate the spirit of social welfare in the presonality of students, It is aimed to provide service to the society without any prejudices. NSS volunteers work hard day and night to ensure that every one in our society who is needy is provided every possible help to meet his needs so that they may also be able to lead a life of comfort and dignity in the society. In doing so the volunteers themselves learn a lot from the people in villages how to struggle and cope with in the adverse conditions of life marked by extreme scarcity of resources.

At present NSS programme is being run in the college under the guidance and supervision of Mrs. Sunita Rani. One-Day and Seven-Day special Camps are organized every year. Outstanding volunteers are given prizes and certificates.

Women Development Cell & Legal Literacy Cell

To facilitate and ensure the all-round development of the students, Women Development Cell and Legal Literacy Cell in our college are working efficiently under the supervision of Mrs. Harneet Kaur, Asstt. Prof. of English. The centuries-old gender discrimination has always thwarted and hampered the full development of the fair sex. The aim of Women Development Cell is to make the girls conscious of their legal and social rights and awaken them to take up cudgels against the atrocities they are often subjected to and thereby empower them. This cell also endeavours to sensitize the male counterpart against male chauvinism and to learn to respect females as equally dignified human beings by according due respect to their genuine sentiments and human concerns. It helps to develop a sound state of mind which is of utmost significance to accomplish the balanced and healthy growth of the society. Legal Literacy Cell aims at creating awareness among the students about various legal aspects impinging upon their day-today life very seriously. We feel the need to make them conversant with those legal enactments which have strengthened their position in the society as respectable citizens of the democratic society. With the knowledge of such legislations as R.T.I., R.T.E., Consumer Protection Act, they can save themselves from being exploited by the unscrupulous elements. Women Development Cell and Legal Literacy Cell conduct various activities such as Extension Lectures and different competitions like debate, poetic Recitation, Declamation contest, Painting, Slogan Writing etc. to translate the aforementioned objectives into realities. Students are also encouraged to participate in the various competitions concerning these issues organized by different colleges to make them enlightened and responsible human beings. - FROM NEW

Anti-Ragging Measures

Ragging is a very inhuman and barbaric practice which is widely rampant in educational institutions and playing havoc with the lives of the youngsters.

It is very heartening and gratifying that no incident of ragging of the juniors by the seniors has ever occurred in the long history of 40 years of the college. An Anti-ragging squad comprising the senior members of all the faculties led by its convener was constituted to cope up with this evil. The members always keep a close watch on the activities of all the students. Simultaneously, an Anti-ragging committee has also been constituted consisting of Senior Faculty members, S.H.O. Police station, Ladwa, Naib-Tehsildar, Ladwa, Office bearers of local social clubs and organizations, senior students and Non-teaching staff to make a consistent, joint effort to ensure that ragging menace does not raise its ugly head in our college.

College authorities are very vigilant and circumspect in this regard and all possible steps have been taken to nip this evil in the bud. On the other hand administration has taken steps to promote healthy, happy and harmonious relations among the juniors and seniors. At present Dr. Yash Pal Singh is working as the convener of Anti-Ragging Committee.

Planning Forum

Dr. Yashpal Singh, Assistant Professor of Economics, is in-charge of the Planning Forum in the college. Planning Forum is dedicated towards spreading awareness in the society about those affairs that concern our world today. To develop plan consciousness among the educated youth and through them the public at large is the main objective of the planning Forum. The functions of the Forum are, to organise discussions of the five-year plan and day-to-day economic policies adopted by the government; Secondly to conduct socio-economic surveys of the urban and rural areas; to provide adequate facilities for development programmes to collect data for meaningful developmental organisations at the village, block and district levels.

Scholarships

The students entitled to these scholarships have to submit their applications and necessary documents by the stipulated dates :

- 1. Post Matric Scholarship schemes for Scheduled Caste/Scheduled tribe students.
- 2. Post Matric Scholarship schemes for Backward class students.
- 3. National Merit Scholarship scheme.
- 4. Haryana State Merit Scholarship scheme.
- 5. State silver jubilee Merit Scholarship scheme.
- 6. Post Matric Scholarship scheme for lower income group.
- 7. Post Matric Scholarship scheme for the children of working school teachers.
- 8. Smt. Shakuntla Devi Scholarship scheme
- 9. Dr. Radha Krishanan Scholarship scheme
- 10. Scholarship for the children of freedom fighters.
 Other Scholarships (Non-Govt.)
- 11. Smt. Savitri Devi Shorewala (Kaithal) Scholarship Scheme (for girls)
- 12. Sita Ram Jindal Scholarship.
- 13. Mohinder Singh Mann Scholarship .
- 14. Master Bakshi Ram Garg and Smt. Sunheri Devi Fatehpur Wale Scholarship.



		_ prospeccis
	College Dues	
	ble at the time of Admission	Rs.
	ssion Fee	25-00
	ity Card Fee	20-00 200-00
Colle	ge Library Security (Refundable)	200-00
	Annual Charges	
A)	UNIVERSITY DUES	
Unive	ersity Registration & Eligibility Fee	300-00
(Fron	n those joining for the first time)	
Unive	ersity Youth Welfare Fund	100-00
Unive	ersity Holiday Home Fee	10-00
	ersity Continuation Fee	100-00
	ersity Sports Fee	120-00
	ersity Alumini Association Fee	100-00
	ersity Development Fee	150-00
B)	COLLEGE DUES	00.00
1.	College Magazine Fee	90-00
2.	Correspondence Charges	40-00
3.	Medical Aid Fund Fee	25-00
4.	Students' Aid Fund	20-00
5.	House Examination Fund	85-00
6.	Dilapidation Fund	70-00
7.	N.C.C. Fund Fee	6-00
8.	Building Fund	150-00
9.	Annual Function Fee	10-00
10.	Career Advising Unit Fee	5-00
11.	Educational Tour Fund	40-00
12.	Audio Visual Aid Fund	25-00
13.	Red Cross Fund	60-00
14.	Youth Red Cross Fund	60-00
15.	College Development Fund	300-00
16.	Incidental Charges	100-00
17.	Dr. Radha Krishnan Foundation Fund	70-00
18.	NSS Fund	10-00
19.	Cycle/Motor Cycle Fund	96/360
20.	Women Cell Fund Fee	10-00
21.	Library Fee	60-00
22.	Generator Fund	130-00
23.	Water and Electricity Charges	400-00
24.	Guidance Counselling Fee	100-00

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C)	MONTHLY CHAF	RGES	
1.	Tuition Fee (U.G.)	40-00
2.	Amalgamated Fu		45-00
3.		outer Education Charges	100-00
4.	(i) Commerce Fu	nd	25-00
	(ii) Home Science		30-00
	(iii) Zoology Fund		25-00
	(iv) Chemistry Fu		30-00
	(v) Physics Fund	ild	25-00
	(vi) Botany Fund		25-00
	(vii) Physical Edu	cation Fund	20-00
		ronmental Studies	20-00
	ix) Computer Scient		45-00
ОТН	ER CHARGES		
1.	(i) Migration Fee	From Students coming from other	
	University/Boa		100-00
	(ii) From Foreign		100-00
2.	Eligibility Fee (in case of foreign students)	500-00
Univ	ersity Exam. Admi	ssion Fee	
	B.A. I. II. III	for Both semesters	860-00
	B.Com. I. II. III	for Both semesters	860-00
	B.Sc. I, II, III	for Both semesters	860-00

Refund of Security Amount

Security amount is refundable to the students within one year of their leaving the college provided they have paid all their dues, returned library books and submitted 'No Dues Slip'. The Security amount will not be refunded after the lapse of one year.

List of Holidays Calendar Year 2015

S.N.	Name of the Holidays	Date on	Days of
		which falls	the Week
1.	All Sundays		
2.	Sir Chhotu Ram Jayanti	January 24	Saturday
3	Basant Panchmi	January 24	Saturday
4.	Republic Day	January 26	Monday
5.	Guru Ravi Das,s Birthday	February 03	Tuesday
6.	Maharishi Dayanand Saraswati's Jayanti	February 14	Saturday
7.	Maha Shivratri	February 17	Tuesday
8.	Holi	March 06	Friday
9.	Shadheedi Diwas of Bhagat Singh,	March 23	Monday
	Rajguru & Sukhdev		
10.	Ram Navmi	March 28	Saturday
11.	Mahavir Jayanti	April 02	Thursday
12.	Vaisakhi	April 14	Tuesday
13.	Dr. B. R. Ambedkar's Jayanti	April 14	Tuesday
14.	Lord Parshu Ram Jayanti	April 20	Monday
15.	Maharana Partap Jayanti	May 20	Wednesday
16.	Sant Kabir Jayanti	June 02	Tuesday
17.	ld-ul-Fitr	July 18	Saturday
18.	Independence Day	August 15	Saturday
19.	Teej 🐣 🤌	August 17	Monday
20.	Janamashtami	Sept. 05	Saturday
21.	Haryana's Hero's Martyrdom Day	September 23	Wednesday
22.	Id-ul-Juha (Bakrid)	September 25	Friday
23.	Mahatma Gandhi's Birthday	October 02	Friday
24.	Maharaja Agrasen Jayanti	Ocrober 13	Tuesday
25.	Dussehra	October 22	Thursday
26.	Maharishi Balmiki's Birthday	October 27	Tuesday
27.	Haryana day	November 01	Sunday
28.	Diwali	November 11	Wednesday
29.	Vishwakarma Day	November 12	Thursday
30.	Guru Nanak's Birthday	November 25	Wednesday
31.	Christmas Day	December 25	Friday
32.	Shaheed Udham Singh's Birthday	December 26	Saturday

विश्वविद्यालय रोजगार सूचना एवं मार्ग दर्शन केन्द्र, कुरूक्षेत्र

रोजगार विभाग के सहयोग से विद्यार्थियों के भावी जीवन निर्माण तथा आजीविका चयन में विश्वविद्यालय इस केन्द्र का संचालन कर रहा है। इस केन्द्र के कार्य निम्नलिखित है:-

- 1. शिक्षा तथा आजीविका सम्बन्धी विषयों की सूचना देना और निर्देश करना ।
- दूसरी श्रेणी में या ऊपर स्नातकोत्तर उपाधिकारी व्यक्तियों तथा स्नातकों (केवल व्यवसायिक/विशेषज्ञों) की आजीविका प्राप्ति में सहायता के लिए पंजीकृत करना ।
- छात्रों की शैक्षिक और व्यवसायिक योजना में सहायता प्रदान करने का निर्देशन साहित्य तैयार करना ।
- 4. सार्वजनिक प्रतियोगी परीक्षाओं के लिए प्रशिक्षण तथा निर्देशन हेतू विद्यार्थियों की सामूहिक गोष्ठियों का आयोजन करना ।
- 5. बेरोजगारी शिक्षित वर्ग की वैतनिक व्यवसायों का वैकल्पिक स्व-रोजगार अवसरों की जानकारी देना व प्रोत्साहन करना ।

कला संकाय भवन में स्थित रोजगार सूचना कक्ष में व्यवसायिक प्रशिक्षण सुविधाओं, देश-विदेश में उच्च शिक्षा प्राप्त एवं सामान्य छात्रवृति प्रतिस्पर्धा परीक्षाओं आदि से सम्बन्धित सभी प्रकार की विस्तृत जानकारी सुलभ है।

सूचना केन्द्रों से ''वोकेशनल गाईड'' नामक पाक्षिक बुलेटिन निकाला जाता है जिस में रोजगार के सामयिक अवसरों, शैक्षिक एवं प्रशिक्षण सम्बन्धी पाठ्यक्रमों, विविध प्रकार की छात्रवृतियाँ तथा विद्यार्थियों की सामान्य रूची के अन्य विषयों के सम्बन्ध में सूचना दी जाती है।

विद्यार्थियों को सलाह दी जाती है कि वे सूचना केन्द्र में उपलब्ध समस्त सुविधाओं से पूरा-पूरा लाभ उठाएं। सूचना केन्द्र समस्त कार्य दिवसों में खुला रहता है।



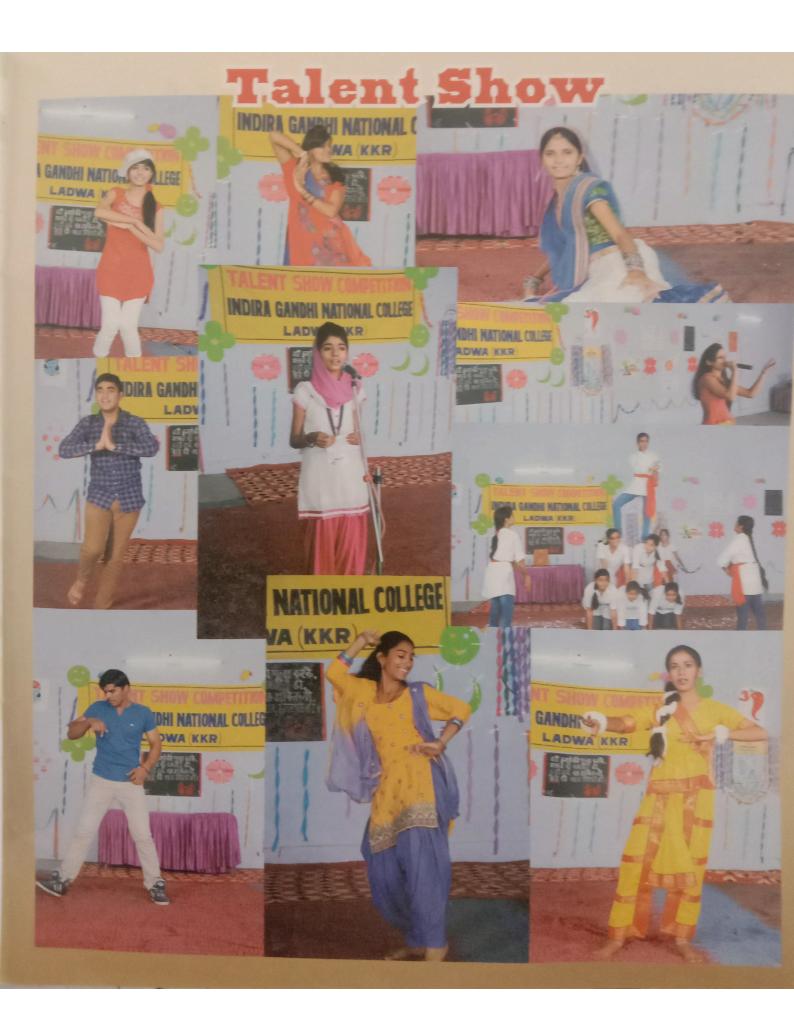
General Rules & Regulations

- No notice or information will be pasted/pinned on the notice board without the permission of the Principal
- 2. No meeting can be held in the college without the prior permission of the Principal.
- Students are supposed to give immediate information to the office in case of change of their permanent address.
- If the students are to make any complaint to the Principal, they should make it through their tutor, not directly.
- 5. Students are expected to join some committee/society of the college or the other.
- 6. Students must wear their identity cards.
- All the students are supposed to consult the Notice Board daily. Ignorance of orders duly displayed on notice-board shall not be accepted as an excuse for non-compliance.
- 8. Students should spend their spare time in the library.
- 9. No visitor can contact the students straightaway without the permission of the Principal.
- Students must park their vehicles at the fixed place. Violation of the rules will entail disciplinary action.
- 11. Front seats should be left unoccupied for the girls, and girls should be allowed to leave the class first when the period is over.
- 12. No vulgar or indecent remark should be written on the walls or black board of the college.
- 13. If the students are to make any suggestions in relation to the functioning of the college, they can put them in the suggestion box after penning them on the paper.
- 14. Guardians are required to contact the office, tutors and the Principal to know the progress of their wards.
- 15. Carrying mobile phone is not allowed in the college. Any student found with a mobile in the college campus will be fined and his/her mobile phone will be confiscated.
- 16. Absence from the class test is punishable with a fine per paper. Fine will not be exempted even if a student has obtained prior permission to remain absent in the test.
- 17. Students are not allowed to bring outsiders to the college.
- 18. The decision of the Principal will be final and binding with regard to those rules which are not covered here.

The jurisdiction of all the disputes pertaining to admission or examination will lie with the judicial courts situated in Kurukshetra.

Dr. Ravish Kumar Chauhan Principal (Offg.)







President Sh. Pawan Garg Ji, Principal and staff receiving blessings from Baba Bansi Wale Ji in the college campus



N.S.S. Volunteers along with programme Officer Mrs. Sunita Rani and N.S.S. Co-ordinator Tejinder Sharma during N.S.S. camp



Students having a gala time during an excursion to Kasauli



Mrs. Meena Harjai, the expert, honing students' culinary skills.



Sh. Karan Dev Kamboj, Member, Council of Ministers, Haryana, the chief Guest, Dr. Pawan Saini, MLA, Ladwa and Sh. Pawan Garg, the President on the occasion of Convocation



Girl students presenting welcome song on the occasion of Convocation



Retd. Prof. P.N. Gupta ji pinning the lapel to the Blood Donors



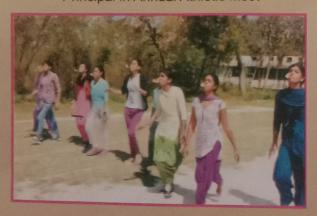
Sh. Pawan Garg Ji, President Governing Body, Sh. Jitender Singh Gill , Sh. R.K. Chauhan, Principal along with other dignitaries motivating the blood donors



Prize- winners with Sh. Satbit Singh Kundu, Sub.
Divisional Magistrate, Chief Guest
Sh. Pawan Garg, President, Sh. Preet Pal,
Sarpanch, Dhanora and Dr. Ravish K. Chauhan,
Principal in Annual Athletic Meet



Players eager to participate in Annual Athletic Meet



Girls participating in spoon-race during Annual Athletic Meet



Dr. Ravish K Chauhan , Principal and Sh. Mandeep Toor , Vice- President, felicitating Prize-winners on the podium in Annual Athletic Meet



